



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

7th May 2019

Chair and Members of Llanbradach & Pwllypant Community Council

Dear Chair/Councillors

You are summoned to attend a **MONTHLY ORDINARY FULL COUNCIL MEETING** of LLANBRADACH & PWLLYPANT COMMUNITY COUNCIL that will be held on **MONDAY 13th MAY 2019**, following the Annual Meeting, at Llanbradach Community Centre, to the rear of Morgan Street, Llanbradach.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

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AGENDA

- 1 Police Update – to be tabled**
- 2 Apologies**
- 3 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 Chairman's Announcements**
- 5 Minutes**
To receive and if approved to confirm and sign the minutes of the ORDINARY FULL COUNCIL meeting held on 11/04/2019 as an accurate record.
- 6 Finance**
 - (i) Balance of Funds**
To receive, confirm and approve 'Balance of Funds' document (Chairman and Vice to sign)
 - (ii) Reconciliation**
To receive, confirm and approve reconciliation document (Non signatory member to sign reconciliation)
 - (iii) Bank Statements**
To receive and approve statement no.191 (166 was previously presented at meeting dated 8th April 2019, no new statement received as of 07/05/2019)

- 7 Financial Applications 2019/20 – (additional applications to be tabled).**
(i) Llanbradach OAP's and Over 50's Club
- 8 Community Centre Update**
- 9 Project Update**
- a) **Summer Activities Scheme** - to discuss potentially sponsoring or making a contribution to the printing and purchase t-shirts with our logo for the dance activity within the Summer Play Scheme. Cost £10 per t-shirt
A council resolution is required.
- b) **Newsletter** - to sign off news letter and to discuss printing cost and distribution.
A council resolution is required.
- c) **Wild flower planting** – costing for wild flower plugs and labour up to £1,000
A council resolution is required.
- d) **Festive lighting at Pwllypant** – to determine which column number(s) to be made suitable for festive lighting .
- 10 Planning Applications (if any received, applications will be tabled at meeting)**
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.
- 11 Resolution required for the Exclusion of Press and the Public due to the confidential nature of the next two items.**
- 12 Co-option Vacancy**
To receive and discuss applications (i) & (ii) for the position of co-opted member.
Council resolution is required.
- 13 Web site and newsletter**
Work load has increased in downloading material onto the website and pulling together the newsletter, therefore members are requested to consider increasing payment accordingly to R Cantelo.
A council resolution is required.
- 14 Next meeting date: Ordinary Full Council Meeting on Monday 17th June 2019 at 6.15pm**
(the 3rd Monday in June as opposed to the 2nd)