



**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

**Minutes of the Ordinary Full Council Meeting held on 17th June 2019, 6.15pm at  
Llanbradach Community Centre.**

**Present**

Councillors: W Good, C Mann, B Newton, V Noble, D Rees (Chair), A Stone, and C Thomas (Vice).  
Clerk: C Mortimer.

In Attendance: PC Becky Llewellyn.

*Chair Cllr D Rees led a minute's silence in respect of the late Mr William Thompson.*

**25 Police Update to the 10/06/2019**

PCSO Bev Coggan and colleagues sent their condolences.

CRIMES logged between – 13/05/2019 to 06/06/2019  
59 calls

Crimes/other include:

Criminal damage  
Domestic incidents  
Public order  
Criminal / vehicle Damage  
Violence with/without injury  
Theft  
Animal/wildlife  
Commercial break

11 transport related incidents which include, minor RTC's, and persons walking on the carriageway.

ASB INCIDENTS recorded between 13/05/2019 and 06/06/2019:

Youth nuisance on the High Street, which resulted in criminal damage and problems at the bowling club which was reported days after the incident.  
A number of neighbour disputes.

Incidents of note / other:

Nothing to note, no repeat victims or callers.

We have encouraged residents to call us on 101 to report any ASB issues.

Your voice surveys have been put out on twitter, only two residents have replied both expressing concerns with ASB issues on the High Street.

**26 Co-option**

(i) Council RESOLVED that Mrs Valerie Noble be co-opted as member of Wingfield Ward for Llanbradach & Pwll-y-pant Community Council.

(ii) Cllr V Noble signed the Declaration of Acceptance of Office.

(iii) Cllr V Noble received and noted Members' Policy Pack which included the following:

- A. Good Councillors Guide
- B. Code of Conduct
- C. Standing Orders
- D. Llanbradach & Pwll-y-pant Community Council Policy Document
- E. Financial Regulations & Amendments
- F. Asset Register

- G. Risk Management
- H. Retention Policy (Agenda item 12 / minute 36)
- I. Model Local Resolution Protocol (Agenda Item 12 / minute 36)

**27 Apologies**

Apologies were received from Cllrs A Reed and Cllr S Taviner due to family holidays.

**28 Declarations of Interest**

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr C Mann and C Mortimer declared an interest minute no. 35 (i)

**29 Chairman's Announcements**

Chair Cllr Dave Rees noted a thank you letter received from Mr K Ball of the Llanbradach AFC in respect of the grant we awarded the U15's, as a contribution towards their football tour to France.

**30 Minutes**

Minutes of the ANNUAL FULL COUNCIL MEETING held on 13/05/2019 were received, approved and signed as an accurate record.

**31 Minutes**

Minutes of the ORDINARY FULL COUNCIL MEETING held on 13/05/2019 were received, approved and signed as an accurate record.

**32 Finance**

**(i) Balance of Funds**

Balance of Funds' document (Chairman and Vice to sign) was received, approved and signed as an accurate record

**(ii) Reconciliation**

Reconciliation document (Non signatory member to sign reconciliation) was received, Approved and signed as an accurate record.

**(iii) Bank Statements**

Statement no's 192 & 193 were received, approved and signed as an accurate record.

**33 IWA Membership 2019/20 – Making Wales Better**

Council RESOLVED to continue with membership for the ensuing year at a cost of £45

**34 Audit Year Ended 31<sup>st</sup> March 2019**

(i) Internal auditor's report, in respect of the internal audit for year ended 31<sup>st</sup> March 2019 was received and noted.

(ii) Significant variances where the percentage is +/- greater than 10% was received, noted and approved.

(iii) Bank reconciliation which verifies box 9 of the Annual return was received, noted and approved.

(iv) Debtors and Creditors were received and noted

(v) Council RESOLVED to receive and approve the Annual Return.

Chair signed the Annual Return and the Clerk/RFO certified.

*Cllr C Mann & C Mortimer declared an interest in the next item and played no part in the ensuing discussions.*

**35 Financial Applications 2019/20**

(i) Caerffili and District Twinning Association

Council RESOLVED that £100 be paid to the Caerffili and District Twinning Association

**36 Policies 2019/20**

Council RESOLVED to receive and adopt the following policies for the ensuing year:

- H. Retention Policy – it was agreed that our newsletter be sent to the University Library of Wales, Aberystwyth.
- I. Local Model Protocol

**37 Minor Authority Representative Vacancy on the Board of Governors at Coed y Brain Primary School**

Cllr Val Noble expressed an interest in the position and would contact the Head Teacher for further information. This item to be deferred until the next meeting.

**38 Community Centre Update – this item was deferred.**

**39 Project Update**

**a) Summer Activities Scheme**

It was agreed that registration forms be readily available at the post office, library, Wingfield Store and café.

**b) Newsletter**

Members had distributed the majority of newsletters. A copy was available on the website and on our Facebook page.

**c) Wild flower planting**

The wild flower planting had been a great success undertaken by both primary schools. Coed y Brain had also planted plugs on the banking to the left of the memorial.

**d) Festive lighting at Pwllpant**

**40 Planning Applications (late applications received will be tabled at meeting)**

Planning applications were received:

Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Case Ref. 19/0440/FULL Site Area: 1874m<sup>2</sup>

Location: Land Adj. To Ty Isaf Caerphilly Road Ystrad Mynach Hengoed CF82 7EP (UPRN 000043018244)

Proposal: Temporary siting and occupation of static residential caravan during construction of dwellinghouse granted under planning permission 18/0925/FULL

Case Officer: Mr C Powell ☐ 01443 864424 ☐ [powelc2@caerphilly.gov.uk](mailto:powelc2@caerphilly.gov.uk)

Ward: Llanbradach Map Ref 314773 (E) 192666 (N)

Expected Decision Level: Committee

Community Council: Llanbradach & Pwllpant Comm Council

RESOLVED: No objections

**41 Next meeting date: Ordinary Full Council Meeting on Monday 8th July 2019 at 6.15pm**

Meeting closed at 7.45pm

Signed: \_\_\_\_\_ Chair

Date: 8<sup>th</sup> July 2019