



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

6th November 2019

Chair and Members of Llanbradach & Pwllypant Community Council

Dear Chair/Councillors

You are summoned to attend a **MONTHLY ORDINARY FULL COUNCIL MEETING** of LLANBRADACH & PWLLYPANT COMMUNITY COUNCIL that will be held on **MONDAY 11th November 2019 6.15pm** at Llanbradach Community Centre, to the rear of Morgan Street, Llanbradach.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

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AGENDA

Chair to request that a minute silence be observed in remembrance of our fallen

- 1 Police Update**
- 2 Apologies**
- 3 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 Chairman's Announcements**
- 5 Minutes**
To receive and if approved to confirm and sign the minutes of the ORDINARY FULL COUNCIL MEETING held on 14th October 2019 as an accurate record.
- 6 Finance**
 - (i) Balance of Funds**
To receive, confirm and approve 'Balance of Funds' document (Chairman and Vice to sign)
 - (ii) Reconciliation**
To receive, confirm and approve reconciliation document (Non signatory member to sign reconciliation)
- 7 Motion to exclude press and public**
- 8 (iii) Bank Statements (to be tabled on pink paper)**
To receive and approve bank statement (non-signatory member to sign).

9 **Financial Applications 2019/20** – (late applications will be tabled on pink paper).
(i) Let's Dance

10 **Motion to reopen meeting to the public**

11 **Project Update / New Project Proposals**

a) **Summer Activities Scheme** – completed for 2019

b) **Newsletter** – to be prepared in January 2020

c) **Floral Competition** – All vouchers and letters distributed.

d) **Christmas lighting/ sleigh / Lighting Competition**

- Figurines:

Christmas lighting has been installed and Elsbury have been notified of our switch on date being Monday 2nd December in readiness for Santa's sleigh ride.

- Sleigh Ride Monday 2nd December :

(i) Dai Ink will undertake artwork next year

(ii) Sleigh lights have been PAT tested and generator stripped and tested too

(iii) Awaiting Risk Assessment from Cllr Beci Newton for insurance purposes.

(iv) Police escort confirmed

(v) Oakdale Silver Band – have been invited again this year to perform.

(vi) Cllr Ann Reed has purchased confectionery and costs are to be reimbursed.

- Christmas Lighting Competition

Clerk has purchased 6 x £25 gift vouchers from the Wingfield Hotel for the Chair to award to best lighting displays. Chair is to reimburse council.

- Pantomime Saturday 14th December 2pm & 6pm

Tickets for both performances are selling well. Cllr Catherine Thomas and Cllr Ann Reed are to provide an update.

Discussion required regarding volunteers to help at both performances

Cllr Ann Reed has purchased food. Fresher food stuff to be purchased closer to the date. Cllr Ann Reed to be reimbursed costs.

Awaiting risk assessment from Cllr B Newton

e) **Community Awards (Sporting Achievement/Community Volunteer/ Young Citizen)**

As agreed at the last meeting, clerk has purchased:

3 x £40 vouchers for Wingfield Hotel - Community Service Awards

1 x £40 (plus free £5) voucher for Sadie's Hair & Beauty for our Young Citizen's Award.

4 x framed certificates

All to be presented at the 2pm pantomime showing.

f) **Defibrillator** – defibrillator training has been undertaken.

New projects:

g) **Bird, bat and hedgehog boxes/habitats** – Cllr Adrian Stone to provide an update

12 **Llanbradach CCTV System**

The surveillance Camera Commissioner requires justification for the deployment of existing and new surveillance cameras. The system in Llanbradach is due for a review. Given the statistical information provided you are requested to decide on whether surveillance should continue and your reasons why.

A council resolution is required.

- 13 CCBC Cleansing in our area from 11th November**
Please provide areas that require additional cleansing to the clerk
- 14 One Voice Wales Membership November 2019 – March 2020**
Members are requested to consider renewing their membership at a cost of £255.85
A council resolution is required
- 15 Standing Orders**
(i) Revised Model Financial Regulations
To receive and adopt minor amendments by OVW to the Model Financial Regulations (2016) as follows:
- Restriction added to Regulation 11.1.a.ii
Clarifying disapplication of contract regulations to legal professionals limited to those acting in disputes only – not general legal work.
 - Update to limits under Public Contract Regulations – footnote to Regulation 11.1.b
 - Minor change to heading Regulation 12
- A council resolution to adopt amendments is required**
- 16 Planning Applications (late applications received will be tabled at meeting)**
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.
- 17 Next meeting date: Ordinary Full Council Meeting on Monday 9th December at 6.15pm**