



**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council  
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4<sup>th</sup> December 2019

**Chair and Members of Llanbradach & Pwllypant Community Council**

**Dear Chair/Councillors**

You are summoned to attend a **MONTHLY ORDINARY FULL COUNCIL MEETING** of LLANBRADACH & PWLLYPANT COMMUNITY COUNCIL that will be held on **MONDAY 9<sup>th</sup> December 2019 6.15pm** at Llanbradach Community Centre, to the rear of Morgan Street, Llanbradach.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**encs**

**AGENDA**

- 1 Police Update**
- 2 Apologies**
- 3 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Members are to declare a Personal Interest but not a Prejudicial Interest in agenda item 8 Caerphilly County Borough Councils Budget Consultation
- 4 Chairman's Announcements**
- 5 Minutes**

To receive and if approved to confirm and sign the minutes of the **ORDINARY FULL COUNCIL** meeting held on **11<sup>th</sup> November 2019** as an accurate record.
- 6 Matters Arising**
- 7 Defibrillators – Register and Maintenance**
- 8 Caerphilly County Borough Council (CCBC) Budget 2020/21 Consultation**

To receive and discuss  
(i) Appendices - 2020/21 Draft Savings Proposals  
Consultation Closing date: 13<sup>th</sup> January 2020
- 9 Planning Applications (late applications will be tabled at meeting)**

To receive & discuss planning applications  
Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

## 10 Finance

### (i) Balance of Funds

To receive and confirm 'Balance of Funds' document, which includes list of authorised cheques and debit card payments – (Chairman and Vice to sign)

### (ii) Reconciliation

To receive reconciliation document (Non signatory member to sign reconciliation)

## 11 Project Update / New Project Proposals

Members are to note:

- a) **Summer Activities Scheme** – completed for 2019
- b) **Newsletter** – to be prepared in January 2020  
Next newsletter to include Pastor's Advice Surgeries, Memorial, sponsors for bird boxes
- c) **Floral Competition** – completed for 2019.
- d) **Christmas**
  - Sleigh Ride Monday 2<sup>nd</sup> December
    - (i) Dai Ink will undertake artwork next year
  - Christmas Lighting Competition  
Chair to judge lighting competition and award 6 x vouchers
  - Pantomime Saturday 14<sup>th</sup> December 2pm & 6pm  
Discussion required regarding volunteers to help at both performances  
Cllr Ann Reed has purchased food. Fresher food stuff is to be purchased closer to the date. Cllr Ann Reed to be reimbursed costs.
- e) **Community Awards (Sporting Achievement/Community Volunteer/ Young Citizen)**  
Certificates and gifts to be awarded at evening pantomime:  
3 x £40 vouchers for Wingfield Hotel - Community Service Awards  
1 x £40 (plus free £5) voucher for Sadie's Hair & Beauty for our Young Citizen's Award.  
Chair is to deliver 2 x bouquets of flowers to Sarah Negus Ellie Weeks.
- f) **Defibrillator** – ongoing.

**New projects:**

- g) **Bird, bat and hedgehog boxes/habitats** – to be deferred until January/February 2020.

## 12 Environment (Wales) Act 2016 Part 1

### Guidance for Section 6 – The Biodiversity and Resilience of Ecosystems Duty – Frequently Asked Questions

This Guidance has been produced by the Welsh Government to assist and support public authorities to comply with the Biodiversity and Resilience of Ecosystems duty (the S6 duty) in the exercise of functions in relation to Wales, introduced by Section 6 under Part 1 of the Environment (Wales) Act 2016.

To receive and note/approve

## 13 Exclusion of press and public

### 14 (i) Bank Statements (*tabled on pink paper*)

To receive and approve bank statements (Non signatory member to sign statements).

### 15 Financial Assistance / Grants 2019/20 – (*all on pink papers to be tabled. Late applications will also be included on pink for consideration*).

## 16 Meeting re-opens to press and public

## 17 Next Ordinary Meeting Date: 13<sup>th</sup> January 2020 at 6.15pm Llanbradach Community Centre