



**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council  
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR  
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

8<sup>th</sup> January 2020

**Chair and Members of Llanbradach & Pwllypant Community Council**

**Dear Chair/Councillors**

You are summoned to attend a monthly ordinary full council meeting of LLANBRADACH & PWLLYPANT COMMUNITY COUNCIL that will be held **on Monday 13th January 2020, 6.15pm** at Llanbradach Community Centre, to the rear of Morgan Street, Llanbradach.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**encs**

**AGENDA**

- 1 Police Update**
- 2 Apologies**
- 3 Declarations of Interest**  
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 Chairman's Announcements**
- 5 Minutes**  
To receive and if approved to confirm and sign the minutes of the ORDINARY FULL COUNCIL meeting held on **9/12/2019** as an accurate record.
- 6 Matters Arising**
- 7 Finance**
  - (i) Balance of Funds**  
To receive, confirm and approve 'Balance of Funds' document (Chairman and Vice to sign)
  - (ii) Reconciliation**  
To receive, confirm and approve reconciliation document (Non signatory member to sign reconciliation)
  - (iii) Bank Statements**  
To receive and approve bank statements no's 199 & 200 (Non signatory member to sign statements).

**8 Pension Contribution Rate**

Members are requested to receive, consider and approve Pension Contribution Rate increase from 20% to 21.1% for 2020/21, 2021/11 & 2022/23  
A council resolution is required

**9 Precept 2019/20**

To receive, discuss and approve:

- (i) Council Tax Base Notification from Caerphilly County Borough Council (CCBC) for 2020/21
- (ii) Clerks report on the Precept for 2020/21
- (iii) Appendix 1:
  - A) Current year's budget (2019/20)
  - B) Spend v Budget up to 13<sup>th</sup> January 2020
  - C) Anticipated spend to 31<sup>st</sup> March 2020
  - D) Proposed Budget for 2020/21 showing 2% and 3% increases for consideration

**A council resolution is required to determine the level of precept for the financial year 2020/21**

**10 Financial Assistance/Grants 2019/20 – if any, to be tabled**

**11 Project Update / New Project Proposals**

Members are to note:

- a) **Summer Activities Scheme** – completed for 2019
- b) **Floral Competition** – completed for 2019.
- c) **Christmas**
  - Sleigh Ride Monday 2<sup>nd</sup> December - completed for 2019
    - (i) Dai Ink will undertake artwork in 2020
  - Christmas Lighting Competition - completed for 2019
  - Pantomime Saturday 14<sup>th</sup> December 2pm & 6pm – completed for 2019
- d) **Community Awards** (Sporting Achievement/Community Volunteer/ Young Citizen)  
Completed for 2019
- e) **Defibrillator** – ongoing.
- f) **Newsletter** – items to be discussed for inclusion  
Next newsletter to include Pastor's Advice Surgeries, Memorial, sponsors for bird boxes

**New projects:**

- g) **Bird, bat and hedgehog boxes/habitats** – to be deferred until January/February 2020.  
Primary school involvement.

**12 Planning Aid Wales - Interested in planning a renewable energy project led by your community?**

Workshop on Tuesday 28<sup>th</sup> January 2020 2.00 - 4.30pm at Hope Baptist Church, Bridgend CF31 1EA (£30 per delegate for Community & Town Councils)

**13 Planning Applications** (late applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

**14 Next meeting Date: Monday 10<sup>th</sup> February 2020, 6.15pm**