



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the Ordinary Full Council Meeting held on
Monday 8th June 2020, 6.15pm at Llanbradach Community Centre.**

Present

Councillors:

C Mann, V Noble, D Rees (Chair), S Taviner and C Thomas (Vice).

Clerk: C Mortimer.

In Attendance:

County Cllr & Community Centre Committee Member R Gough

Chair Cllr David Rees welcomed everyone to the meeting.

169 Police Update

Our new PCSO for the area , Emily Morgan, was unable to attend but forwarded her report prior to the meeting:

'Crimes logged between 11/05/2020 – 07/06/2020

83 calls - Incidents included:

- Public safety/Welfare , Criminal Damage, Public Order offences, Violence with injury
Violence without injury, Bike Theft, Burglary – Dwelling & Non-dwelling, Possession of
weapon, Shoplifting.

There have been 3 ASB calls for the Llanbradach & Pwll Y Pant Ward during this period.

Covid – 19

As you can appreciate, these have been a challenging few months for everyone.

We as a force have faced new challenges in changes to legislations and powers as things have developed.

In the first instance, we have taken the approach of the '4 E's'

- Engage
- Explain
- Encourage
- Enforce

There have been 12 calls received for the ward – all of which advised was given and persons moved on.

Oakfield Street

We continue to work with partner agencies to address the issues already raised. Patrols are carried out on a regular basis in the area'.

170 Apologies

Apologies were received from Cllr Ann Reed, Cllr Wally Good & Cllr Adrian Stone due to technical difficulties and Cllr B Newton due to work commitments..

171 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr Catherine Thomas declared an interest in minute no. 180(ii) The Parishes of BMMR.

- 172 Chair's Term of Office**
RESOLVED: Council noted that in accordance with the new Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 the current Chair, Cllr Dave Rees' term of office as Chair is to be extended until our Annual Meeting can be held.
- 173 Chairman's Announcements** – there were no announcements.
- 174 Minutes**
Minutes of the **ORDINARY FULL COUNCIL meeting held on 10/03/2020** were approved, confirmed and to be signed as an accurate record by the chair..
- 175 Matters Arising**
It was noted that civil parking enforcement would come back into play from 15th June and car parking in CCBC owned car parks would be free of charge for the foreseeable, to help support the town centres.
- 176 Finance to 31st March 2020**
(i) Balance of Funds to 31st March 2020 were received, confirmed, approved and to be signed by Chair as an accurate record.
(ii) Reconciliation to 31st March 2020 was received, confirmed, approved and to be signed by Chair as an accurate record.
(iii) Bank Statements no's 168,153 & 203 to 31st March 2020 were received, confirmed, approved and to be signed by Chair as an accurate record.
- 177 Finance to 2nd June 2020**
(i) Balance of Funds to 2nd June 2020 were received, confirmed, approved and to be signed by Chair as an accurate record.

(ii) Reconciliation document was received, confirmed, approved and to be signed by Chair as an accurate record.

(iii) Bank Statements no's 154 & 169 received, confirmed, approved and to be signed by Chair as an accurate record.
- 178 Audit Wales - Amended Notice of Audit 2019-20**
(i) An amended notice of audit for the financial year ended 31 March 2020 was received and noted
(ii) Notice of Date of Appointment for the Exercise of Electors' Rights commencing on 1st September 2020 and ending on 28th September 2020, to be published on our website from 5th June 2020 was received and noted.
- 179 Audit for year ended 31st March 2020**
(i) Internal auditor's report, in respect of the internal audit for year ended 31st March 2020 was received and noted.
(ii) Significant variances where the percentage is +/- greater than 10% was received and noted
(iii) Bank reconciliation which verifies box 9 of the Annual return was received and noted.
(iv) Debtors and Creditors was received and noted.
(v) Annual Return year ended 31st March 2020
RESOLVED: Council received and approved the Annual Return 2019/20
Clerk/RFO had certified the Annual Return and Chair is to sign the Annual Return as confirmation of Council's approval. The clerk was thanked for her work in preparation for the audit.
- 180 Financial Assistance/Grants 2020/21**
(i) Wales Air Ambulance
A letter from Dr Ami Jones Critical Care Consultant, who is aiming to evolve from their current 12 hour service into a 24/7 hour service was received and noted.
This item was deferred from the last meeting as Council required to know their preferred method of payment.
RESOLVED: Council agreed to grant the sum of £200 to Wales Air Ambulance, in a one off payment for this financial year, in line with payments to other clubs and charities.

Cllr Catherine Thomas declared an interest in the next item and as such played no part in the ensuing discussions.

(ii) The Parishes of Bedwas Machen Michaelston-y-Fedw & Rudry (BMMR)

The Parishes of BMMR have kindly extended their support to residents/families of Llanbradach and Pwllypant with food parcels, click/collect, prescriptions deliveries and a telephone service to check up on those in need during this crisis.

RESOLVED: Council agreed to fund the sum of £200 to The Parishes of Bedwas Machen Michaelston-y-Fedw & Rudry.

Cllr Catherine Thomas returned to discussions.

(iii) Age Concern Cymru

Age Concern have been supporting our most vulnerable residents that are self isolating with prescription collections, shopping and a general chat on the phone to see how they are doing, as this can be a lonely time for most.

RESOLVED: Council agreed to fund the sum of £200 to Age Concern Cymru.

181 Project Update / New Project Proposals

Due to Covid-19, members were requested to revisit projects that were previously approved:

a) Summer Activities Scheme 2020 – cancelled due to Covid

b) Summer Floral Competition – to continue for 2020. Clerk to advertise on social media

c) Christmas:

(i) Sleigh Ride – cancelled due to Covid

Dai Ink will undertake artwork in 2020

Council agreed to purchase a suitable longer ladder for Santa's Sleigh ride.

(ii) Christmas Lighting Competition - to continue for 2020

(iii) Christmas lighting in our villages – as per normal, to be erected by Elsbury and paid for by the community council

(iv) Pantomime Sunday 13th December 2020 2pm & 6pm @ £2 per ticket (cost agreed 13/01/2020 minute no. 135 c). - Likely to be cancelled due to Covid.

d) Community Awards (Sporting Achievement/Community Volunteer/ Young Citizen)

To continue for 2020. Awards can be presented on the doorsteps of recipients, exercising social distancing. Clerk to publish on social media.

e) Defibrillator – defibrillators have been erected o/s (i) the Wingfield Hotel and (ii) Ebenezer Church, De Winton Terrace and two further defibrillators to be erected o/s (iii) Pwllypant Village Hall and (iv) The Rise – ongoing investigations in Dennis Evans' wall or a stand alone post. In contact with CCBC Highways re: electricity feeding into the defibrillator (v) The Bowling Club are to consider moving their defibrillator outside and the community council to fund a cabinet. Currently the club is closed and therefore on hold.

f) Newsletter – on hold due to Covid.

g) Bird, bat and hedgehog boxes/habitats

Cllr Adrian Stone is to lead on this project and put forward various areas for consideration in relation to daffodil planting, wild flower, bird, bat and hedgehog habitats.

Correspondence was received and noted from Caerphilly County Borough Council's (CCBC) Ecologist Margaret Isle.

Currently on hold until further notice, possibly September.

h) Summer carnival - 20th June 2020 (£3k) - Cancelled due to Covid.

i) Armistice Service – cancelled due to Covid.
Cllr Rob Gough’s gesture/suggestion of a bugler was agreed.
Email from Hayley Lancaster was received and noted. Clerk to make further contact with RBL.

j) Keep Wales Tidy - Local Places for Nature
Correspondence received from Keep Wales Tidy in relation to our successful application for a fruit garden was noted. On hold until September.

k) Other Environmental matters/projects

- Stone benches – to be repaired. Clerk to contact builder.
- Bench for the park with plaque (in memory of local people that had sadly passed away through Covid)– clerk to obtain quotes.

182 CIL
Correspondence from CCBC’s Planning Officer Lisa James in relation to CIL monies for potential infrastructure projects was received and noted.
Clerk to enquire with CCBC’s Arborist Paul Harris in relation to when the latest inspection and works were carried out on the hornbeam trees on Coed y Brain Road and details of the work, if any.

183 Independent Remuneration Panel Annual Report 2020/21
(Pages 1-9, 42-51, 55, 58-59,77-80 are applicable to Community & Town Councils, attached).
Council is requested to consider the approval of Determination no’s 43,44,45,46,47,49,50
Mandated items that do not require a council decision are:
Determination no’s 42 - £150 to each member, 48 – care costs up to £403 per month and 51 Members in receipt of a Band 1 or Band 2 senior salary from CCBC (i.e. Leader, Deputy Leader or Executive Member) cannot receive any payment apart from travel, subsistence and care.
RESOLVED: Council agreed to all determinations. Remuneration amounts for the Chair & Vice is deferred until the annual meeting.
Members wishing to forego determination 42, a mandatory payment of £150, are to write individually to the clerk.

184 Lap top
Council was requested to consider the purchase of a new laptop for the clerk to replace the old faulty one. Gelligaer Community Council have offered to share 50% of the cost as the clerk is now working from home in the main for both councils. Clerk has researched suitable models on Which? and with CCBC.
RESOLVED: Council agreed to replace Clerk’s laptop and to share the cost with Gelligaer Community Council up to £500 (£250 per council). Any increase in spend is to be agreed by Chair and Vice.

185 CCBC Consultation – Inclusion of Electric Bays in Off Street Parking Order
Eleven car parks in the Caerphilly county have received electric vehicle charging points including Station Road, Llanbradach.
RESOLVED: There were no objections to the bay but members agreed that non electric cars parked in the electric bays should be fined the same as an able bodied car in a disabled bay.

186 Planning Applications – there were no planning applications received.

187 Next Ordinary Meeting Date: Monday 13th July 2020, 6.15pm

Meeting closed at 7.55pm

Signed: _____ **Chair** **Date: 13 July 2020**