



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the Ordinary Full Council Meeting held remotely on
Thursday 24th September 2020, 6.15pm.**

Present

Councillors:

C Mann, V Noble, A Reed, D Rees (Chair) and S Taviner

Clerk: C Mortimer.

In Attendance: Ms Ceri Taylor Stakeholder Manager, Transport for Wales (TfW), Ms Helen Dale, Community Engagement Officer (TfW) and Mr Mark Bushnell Project Lead (TfW).

Chair Cllr David Rees welcomed everyone to the meeting.

202 Ty'n y Graig Footbridge – Transport for Wales

Ms Ceri Taylor Stakeholder Manager, Ms Helen Dale, Community Engagement Officer and Mr Mark Bushnell Project Lead for the temporary crossing replacement, introduced themselves to members.

Following introductions, members received an update, in summary:

- A vehicle strike caused extensive damage to the footbridge earlier this year, which was then removed and a temporary diversionary route with temporary traffic lights introduced on Colliery Road.
- TfW is to install a temporary footbridge by Christmas and desk surveys and design work is currently taking place with detailed surveys, ground investigation, land agreements and design.
- The installation will be disruptive and involve night time working. Regular consultations with local residents, who are likely to be affected, will take place ahead of this work.
- The railway service will continue unaffected during installation.
- The temporary footbridge is likely to remain in situ for approximately 12 – 16 months.
- Members thanked TfW for their swift response in sorting out the temporary traffic lights.
- Disabled access was discussed but difficult to implement at this location.
- The narrow pavement closer to the station was flagged up too. This was a highways issue but TfW will work with the local authority to make the site as accessible as possible. It was agreed that this was a difficult site with a shocking bend, and therefore came with limitations.
- TfW have a responsibility for Active Travel and to “Keep Wales Moving”.
- Members suggested that a bicycle rack be added at this location, which was duly noted.
- Ceri Taylor spoke about the Metro and making it easier to travel whether by train, bus, bike or on foot. The newly designed trains will have increased bicycle storage alongside increased capacity and other features. The aim of TfW over the next 15 years was to transform the network across Wales and the Borders.
- TfW will remain in contact over the coming weeks and months in relation to the work of the temporary footbridge, so that residents are kept in the loop.

Chair Cllr Dave Rees thanked Ceri Taylor, Helen Dale and Mark Bushnell for their attendance, they subsequently left the remote meeting.

203 Police Update

(i) JULY/AUGUST 2020

PCSO Emily Morgan was unable to join the remote meeting but submitted the following written Report, which members received and noted.

**‘Crimes logged between 14/07/2020 – 09/08/2020
87 calls**

Incidents include:

- **Public safety/Welfare**
- **Public Order offences**
- **Violence with injury**
- **Violence without injury**
- **Burglary – Dwelling & Non-dwelling**

- **Drug Offences**
- **Criminal Damage**
- **Sexual Offences**

ASB

There have been 9 calls in relation to ASB during this period – namely neighbour disputes and counter complaints.

Where there have been issues with youths, suitable advice has been given and patrols increased in the area.

COVID – 19

With restrictions being 'eased', our approach has once again changed in line with government legislation. Attention is being given to ensure that people attending Pubs/clubs/restaurants are remaining safe and businesses are adhering to the new guidelines.

Oakfield Street

We continue to work with partner agencies to address the issues already raised. Patrols are carried out on a regular basis in the area.

Colliery Road

Patrols have been increased in the area following reports of the traffic light system ebbing tampered with – causing issues for road users.

The Granary (Shackson Autobody)

08/08/2020 – A report was received stating that the roller shutters of the building had been smashed in, rendering the site insecure.

On attendance, officers located a significant cannabis cultivation – over 300 mature plants as well as seedlings were recovered.

Enquiries are on going – persons are advised to get in contact should they have any information'.

(ii) AUGUST / SEPTEMBER 2020

PCSO Beverly Coggan was unable to join the meeting but submitted the following written report, which was tabled and noted:

'Crimes logged between 09/08/2020 – 21/09/2020

143 calls

Incidents include:

- **Public safety/Welfare**
- **Public Order offences**
- **Violence with injury**
- **Violence without injury**
- **Criminal damage**

ASB

There have been 3 calls in relation to ASB during this period – which involved face book, disturbance and a drunk male.

Residents at De Winton Tce have advised us of graffiti in the lane and on the side of a property. It has been brought to our attention that youths are regularly gathering in the lane between De Winton Tce and School St. regular patrols will commence at this location.

BYPASS

29 calls

COVID – 19

With the new restrictions in place, officers are continuing patrol to disperse groups. Fixed penalties can be issued for failing to follow regulations after a warning. During the weekend a 'covid/public order' vehicle is patrolling the area.

RICHMOND CLOSE INCIDENT

As a result of the disturbance two persons have been arrested and have been released on police conditional bail.

Enquires are ongoing to locate and arrest a further involved party.

A person received significant injuries as a result of the assault and is currently still in hospital receiving treatment.

The incident appears targeted and there appears no immediate risk to others in the locality at this time'.

A member stated that a third person had now been arrested.

204 Apologies

Despite repeated attempts by Cllr Adrian Stone to attend the meeting, due to technical issues, he was unable to join us.

Apologies were received from Cllr Wally Good, Cllr Beci Newton due to sickness and Cllr Catherine Thomas due to pressing work commitments.

County Councillor Rob Gough sent his apologies due to other work commitments.

205 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr C Mann declared a interest in minute no 211 (i) - Caerffili & District Twinning Association

Cllr A Reed declared a interest in minute no 215 - Planning

206 Chairman's Announcements

Chair Cllr Dave Rees was delighted to announce the following garden competition winners:

WINNER (£25 voucher x 1):

23 Garden Close - nearly won last year, but made further improvements to the overall presentation and content since then to be a worthy winner this year.

RUNNERS UP (£20 vouchers x 3):

21 Llys Cambria - lovely display of flowers in a well kept, nicely organised attractive space

35 Coed y Brain Court - impressive display of blooms and novel additions as always.

26 Craig Ysguthan - bright, beautiful, tidy, obviously kept up to a constant good standard.

A perfect, enticing sight to feast your eyes on.

Also highly commended (£15 pounds x 4) were:

86 Garden Street - lovely, colourful, novel effort in a confined but well used space.

1 Glyn Bedw - perfectly neat and cared for, very colourful, eye catching display of flowers.

12 Church Street - nicely kept displays of plants with a few nice touches to the overall display, uses the tiny space to great effect.

38 Central Street, Pwllypant - nicely formed display including plants, hanging baskets, and a few well chosen adornments alongside the greenery.

207 Minutes

Minutes of the **ORDINARY FULL COUNCIL meeting held on 13/07/2020** were received, approved and signed as an accurate record.

208 Matters Arising - there were no matters arising

209 Finance to the 16 September 2020

(i) Balance of Funds

'Balance of Funds' document was received, approved and signed as an accurate record (Chair to sign)

(ii) Reconciliation

Reconciliation document was received, approved and signed as an accurate record (Chair to sign)

(iii) Bank Statements

Bank statements no's 207 & 208 was received, approved and signed as an accurate record (Chair to sign)

(iv) Online Banking

Council was requested to approve that the clerk have access to online banking. On line security measures would require three signatories (clerk plus two members) to approve all transactions on line.

(a) **RESOLVED:** Council agreed to the clerk having online banking

(b) **RESOLVED:** Two existing member signatories for cheques, Cllr C Mann and Cllr A Reed, would remain as signatories for online banking.

(v) Business Select Instant Access Account (0.01p)

RESOLVED: Council agreed that proceeds raised from the sale of calendars be held in the Coop Business Select Instant Access Account (0.01p) which will be separate to the community council monies.

210 Playworks Payroll Bureau

RESOLVED: Council noted and ratified increase in costs to the bureau for a lesser service and noted the council's responsibility to pay HMRC directly for PAYE.

Cllr C Mann declared an interest in the next item and played no part in the ensuing discussion.

211 Financial Assistance/Grants 2020/21

(i) Caerffili & District Twinning Association

Members received and noted letter from Mr Alun Lewis, Treasurer which explained that due to Covid-19 a visit from our friends in Breton had been cancelled and fund raising activities had been curtailed.

RESOLVED: Council agreed to fund the usual sum of £40 to the Caerffili & District Twinning Association with the intention of increasing the sum nearer the time of the next visit, anticipated in 2021.

Cllr C Mann returned to discussions

212 Project Update / New Project Proposals – projects in BOLD are continuing

- a) Summer Activities Scheme 2020 – cancelled
- b) **Summer Floral Competition 2020 - completed**
- c) **Christmas:**
 - (i) Sleigh Ride Monday 2nd December - cancelled
Dai Ink will undertake artwork in 2020. Council agreed to purchase a suitable longer ladder for Santa's Sleigh ride.
 - (ii) **Christmas Lighting Competition**
RESOLVED: Council agreed to increase the number of winners in the competition.
 - (iii) **Christmas lighting throughout our villages – to be erected and funded by the Community Council as normal**
 - (iv) Pantomime Sunday 13th December 2020 2pm & 6pm @ £2 per ticket (cost agreed 13/01/2020 minute no. 135 c). Cancelled
- d) **Community Awards (Sporting Achievement/Community Volunteer/ Young Citizen)**
Published on Facebook and our new website – a good response received.
Closing date 31st August
RESOLVED: Council agreed that glass awards be purchased and inscribed from Eversons for the 6 agreed nominees.
- e) **Defibrillator** – defibrillators have been erected o/s (i) the Wingfield Hotel and (ii) Ebenezer Church, De Winton Terrace and two further defibrillators to be erected o/s (iii) Pwllypant Village Hall and (iv) The Rise – the installation will be coordinated by CCBC and sited near the post box (v) The Bowling Club are to consider moving their defibrillator outside and the community council to fund a cabinet. Bowls Club is currently closed.
- f) **Newsletter** – it was agreed that the newsletter be posted onto social media with a warning that due to Covid-19, some events contained within have either not taken place or have been cancelled.
- g) Bird, bat and hedgehog boxes/habitats - on hold until September
Cllr Adrian Stone is to lead on this project and put forward various areas for consideration in relation to daffodil planting, wild flower, bird, bat and hedgehog habitats.
- h) Summer carnival - 20th June 2020 (£3k) - Cancelled
- i) **Armistice Service – service cancelled but notion of bugler is agreed.** Cllr Ann Reed & Cllr Colin Mann confirmed wreaths were on order.
- j) **Keep Wales Tidy - Local Places for Nature – Fruit Garden**
Clerk has agreed to work with the Keep Wales Tidy Development Officer in planting the fruit trees and bushes as opposed to losing them. Unfortunately due to the current covid-19 climate, community participation will not be permitted at this time.
Cllr Colin Mann will assist.
- k) **Stone benches** – reparatory work required. Clerk is liaising with builder.
- l) **CIL sum of £3,580.75 – on potential infrastructure projects**
 - (i) **Inspection of Hornbeam trees on Coed y Brain Road**
Letter delivered to local residents and placed on social media following an inspection carried out by Paul Harris, Caerphilly County Borough Council's (CCBC) arborist was received and noted. Minimal maintenance work is to be carried out but the community council will not incur any costs due to the trees being so close to the highway..

(ii) Oakfield Street - bin proposed for the bottom of Oakfield Street where old terrace meets new

At our last meeting members agreed to fund the sum of £132 for a post mounted bin. However CCBC have since confirmed there is no suitable post. The clerk is now awaiting a cost for installing a suitable post in the nearby verge.. (The cost for a floor mounted litterbin is £374 plus Highways (NCS) cost of installation of £300-350). This item is to be deferred until further costs have been received.

(iii) Oakfield Street – Grit bin.

Based on the surface type used at the end of the road being quite slippery in cold weather, and more vulnerable residents finding it difficult to leave home easily in such conditions members are requested to consider the installation of a grit bin, which are priced at £500. It was agreed that CCBC be asked to share the cost.

m) Other Environmental matters / new projects proposals

(i) New project proposal - Confectionery goody bags for children at Christmas

It was agreed that it would be inappropriate to handle sweets at this time, given the nature of the virus and it was suggested and agreed that children be gifted with chocolate at Easter and distributed through the schools.

Cllr Colin Mann left our meeting to attend another

(ii) Overhanging branches and vegetation

Members were requested to report any overhanging branches and vegetation to Cllr C Mann.

213 Sight Cymru – Briefing on Covid-19 and people with sight loss

Members received and noted the content and agreed that decisions and policies are to be taken in partnership with people with visual impairments.

214 Social Media Policy

RESOLVED: Council agreed to adopt the policy and that only items of interest to the community be posted on our social media pages and website. Neither site were to be used as a political platform.

Cllr A Reed declared an interest in the next item and played no part in the ensuing discussions

215 Planning Applications

Planning application was received & discussed. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Case Ref. 20/0686/FULL Site Area: 200m²

Location: 10 Glyn Eiddew Llanbradach Caerphilly CF83 3PJ (UPRN 000043028780)

Proposal: Erect extension at first floor for dormer bedrooms and a car port at ground level to the side of existing property

Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: Llanbradach Map Ref: 315480 (E) 191579 (N)

Community Council: Llanbradach & Pwllypant Comm Council Expected Decision Level: Delegated

RESOLVED: There were no objections

Cllr A Reed returned to discussions

216 Next meeting Date: Monday 12th October 2020, 6.15pm

Signed by: _____ **Chair**

Date: 12 October 2020