



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the Ordinary Full Council Meeting held remotely on
Monday 12th October 2020, 6.15pm.**

Present

Councillors:

C Mann, V Noble, V Noble, A Reed, D Rees (Chair), A Stone, S Taviner and C Thomas (Vice Chair).

Clerk: C Mortimer.

In Attendance: County Councillor R Gough

Due to remote interference experienced by members with Chair Cllr Dave Rees,
*Vice Chair Cllr Catherine Thomas welcomed everyone to the meeting
and chaired in his place.*

217 Police - there was no update received.

218 Apologies

Apologies were received from Cllr Wally Good, who is exempt from attending until physical meetings can be resumed and Cllr Beci Newton due to work commitments.

219 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Clerk declared an interest in minute no. 224 – National Salary Award

220 Chairman's Announcements – there were no announcements.

221 Minutes

Minutes of the **ORDINARY FULL COUNCIL meeting held on 24/09/2020** were received and approved and signed as an accurate record.

222 Matters Arising

- It was noted that someone is tampering with the temporary traffic lights at Ty'n Graig Footbridge. Transport for Wales were keen to install a camera at this location as soon as possible.
- Minute no. 210 Playworks Payroll Bureau - it was noted that the clerk is looking for an alternative provider, which was omitted from the minute.

223 Finance to the 7 October 2020

(i) Balance of Funds

'Balance of Funds' document was received, approved and signed as an accurate Record.

(ii) Reconciliation

Reconciliation document was received, approved and signed as an accurate record

(iii) Bank Statements

Bank statements no's 209 was received, approved and signed as an accurate record

Clerk declared an interest in the next item and played no part in the ensuing discussions.

224 NALC - National Salary Award 2020/21

The National Joint Committee for Local Government Services (NJC) has agreed the new pay scales for 2020-21 which are to be implemented from 1 April 2020.

RESOLVED: Council approved the increase of 2.7% in the clerk's salary from April 2020 Her SCP 23, will equate to an increase of £25.09 per month based on 15 hours per week.

Clerk returned to discussions

225 Financial Assistance/Grants 2020/21 – if any receive, will be tabled

226 Project Update / New Project Proposals – projects in BOLD are continuing

a) Summer Activities Scheme 2020 – cancelled.

b) Summer Floral Competition 2020 - completed

c) Christmas:

(i) Sleigh Ride Monday 2nd December - cancelled

Dai Ink will undertake artwork in 2020. Council agreed to purchase a suitable longer ladder for Santa's Sleigh ride.

(ii) Christmas Lighting Competition

This year winners in the competition would be increased with judging to take place during the 2nd week of December

(iii) Christmas lighting throughout our villages – to be erected and funded by the Community Council as normal

(iv) Pantomime Sunday 13th December 2020 2pm & 6pm @ £2 per ticket (cost agreed 13/01/2020 minute no. 135 c). Cancelled

d) Community Awards (Sporting Achievement/Community Volunteer/ Young Citizen)

Published on Facebook and our new website – a good response received.

Closing date 31st August. Nominees agreed.

RESOLVED: Council agreed to the inscription of glass awards, (spellings to be checked on two) at a total cost of £135, plus £20 vouchers to be purchased.

d) Defibrillator – defibrillators have been erected o/s (i) the Wingfield Hotel and (ii) Ebenezer Church, De Winton Terrace (iii) Pwllypant Village Hall.

A further one to be installed at: The Rise – the installation will be coordinated by CCBC and sited near the post box

When the Bowling Club reopens, they will consider moving their defibrillator outside and the community council to fund a cabinet. Bowls Club is currently closed.

f) Newsletter – it was agreed that the newsletter is to be posted onto social media with a warning that due to Covid-19, some events contained within have either not taken place or have been cancelled.

g) Bird, bat and hedgehog boxes/habitats - on hold until Spring 2021

Cllr Adrian Stone is to lead on this project and put forward various areas for consideration in relation to daffodil planting, wild flower, bird, bat and hedgehog habitats.

- h) Summer carnival - 20th June 2020 (£3k) - Cancelled
- i) **Armistice Service** – service cancelled but notion of bugler is agreed. Wreaths were on order.
Lynne Woodyatt, Community Fundraising Manager for the Royal British Legion (RBL) confirmed that staff were only now returning to work and that no new orders were being taken. However, an alternative supplier had been sought for lamp post poppies.
RESOLVED: Council agreed that 63 (3 x 21) lamp post poppies be purchased and sold to residents with profit from the proceeds going to the RBL. Wreath and bugler monies to be funded from the chairs account.
- j) **Keep Wales Tidy - Local Places for Nature – Fruit Garden**
Clerk to work with the Keep Wales Tidy Development Officer in planting the fruit trees and bushes as opposed to losing them. Unfortunately due to the current covid-19 climate, community participation will not be permitted at this time.
Cllr Colin Mann will assist.
- k) **Stone benches** – reparatory work required. Clerk is liaising with builder.
RESOLVED: Council agreed to small memorial plaques to be fitted onto the benches.
- Vice Chair Cllr Catherine Thomas left the meeting and Chair Cllr Dave Rees chaired the last few items.*
- l) **CIL sum of £3,580.75 – on potential infrastructure projects**
- (i) **Inspection of Hornbeam trees on Coed y Brain Road**
Inspection carried out by Paul Harris, Caerphilly County Borough Council's (CCBC)
Arborist and minimal maintenance work is to be carried at no cost to the Community Council. Clerk was thanked for hand delivering letters to all residents potentially affected by the tree works.
- (ii) **Oakfield Street - bin proposed for the bottom of Oakfield Street where old terrace meets new**
At our last meeting members agreed to fund the sum of £132 for a post mounted bin. However CCBC have since confirmed there is no suitable post.
The clerk is now awaiting a cost for installing a suitable post in the nearby verge. (The cost for a floor mounted litter bin is £374 plus Highways (NCS) cost of installation £300-350).
This item is to be deferred until further costs have been received.
- (iii) **Oakfield Street – Grit bin.**
A response from Dean Clarke at CCBC confirmed that due to the location being low lying in altitude and flat along it's length, it scores 558/605 on CCBC's list of priorities. Therefore CCBC will not part fund either with the Community Council. As such, members agreed that this item be removed from the project listing.
- m) **Easter** – children to be gifted chocolate at Easter and distribution to take place through the schools. Agenda in January for a decision.
- n) **Overhanging branches and vegetation**
Members were requested to report any overhanging branches and vegetation to Cllr C Mann

- o) **Christmas selection boxes** – to be gifted to children through the schools, on the 1st Monday in December when normally Santa’s sleigh ride would take place.
RESOLVED: Council agreed to provide selection boxes to all primary children in our village schools and the distribution to take place through the schools.
- p) **Swing replacements** – a local resident had requested that missing swings be replaced.
Cllr Rob Gough suspected that the swings were removed due to Covid-19 and social distancing measures and not because they were defective. He will confirm with CCBC.
- q) **Overhanging branches** – to be reported to Cllr Colin Mann.

227 Helping Councils Provide Better Access for the Deaf Community

Item received and members were mindful of the difficulties faced.

228 Planning Applications

The following planning application was received and discussed.

Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Case Ref. 20/0793/FULL Site Area: 1453m²

Location: All Saints Vicarage Church Street Llanbradach Caerphilly CF83 3LS (UPRN 000043018079)

Proposal: Erect single storey lean-to rear extension

Case Officer: Mr A Pyne ☐ 01443 864523 ☐ pynea@caerphilly.gov.uk

Ward: Llanbradach Map Ref: 314790 (E) 190459 (N)

Community Council: Llanbradach & Pwllypant Comm Council Expected Decision Level: Delegated

RESOLVED: No objections on the proviso the extension’s exterior finish is in keeping with the character and finish of the main building, due to it being within a Conservation Area.

229 Next meeting Date: Monday 9th November 2020, 6.15pm

Signed by: _____ Chair

Date: 9th November 2020