



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
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3rd March 2021

Chair and Members of Llanbradach & Pwllypant Community Council

Dear Chair/Councillors

The next ordinary council meeting of LLANBRADACH & PWLLYPANT COMMUNITY COUNCIL will be held on Monday 8th March 2021 at 6.15pm. The meeting will be held remotely in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020. It will not be practical to include the press and public in our remote meetings. We will however continue to exercise good practices in line with legislation, by publishing our decisions/draft minutes in a timely manner on our website.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

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AGENDA

- 1 Police update to include details of off road bike operation** (requested from last meeting)
To be tabled
- 2 Apologies**
- 3 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 Chair's Announcements**
- 5 Minutes**
To receive and if approved to confirm and sign the **Minutes of the ORDINARY FULL COUNCIL meeting held on 08/02/2021** as an accurate record.
- 6 Matters Arising**
- 7 Finance**
 - (i) Balance of Funds**
To receive, confirm and approve 'Balance of Funds' document
 - (ii) Reconciliation**
To receive, confirm and approve reconciliation document
 - (iii) Bank Statements**
To note no new bank statements received as of 03/03/2021 (st no.213 was the last one, presented last month)

- 8 Completion of Audit Year Ended 31st March 2020**
(i) To receive email and letter from BDO confirming completion of audit with no matters arising
(ii) To receive and approve completed Annual Return from BDO
(iii) To receive and note Notice of Completion of Audit, which are displayed on all notice boards for a minimum of 14 days and published on our website indefinitely alongside the annual return.
- 9 Audit Wales' Schedule for 2020/21 onwards**
(i) To receive and note letter from Wales Audit Manager Deryck Evans
(ii) To receive and note Audit Schedule (page 11 is applicable to us):
2020/21 – BASIC AUDIT
2021/22 – FULL AUDIT
2022/23 – BASIC AUDIT
- 10 Financial Assistance/Grants 2020/21** – any applications received will be tabled
- 11 Society of Local Council Clerks (SLCC) Membership 2021**
To receive and discuss benefits to the Council of renewing the Clerk's SLCC membership for 2021 at a cost of £234. Gelligaer Community Council have agreed to sharing the cost.
- 12 Policies**
To receive and consider adopting the following policies
(i) Habitual/Vexatious Complainants Policy
(ii) To receive Information on ICO Publication Scheme and to adopt and publish "Information available from Llanbradach and Pwllpant Community Council under the model publication scheme" and to agree schedule of charges (bottom of the document).
- 13 Local Development Plan - 2nd Replacement Local Development Plan (2RLDP)**
Members are requested to note Caerphilly County Borough Council are beginning the consultation on the new Local Development Plan, with consultation starting on 25th January and running until 29th March on the Draft Delivery Strategy. This provides information on the timetable for developing the new LDP and details of how they propose to engage with the community throughout the process - The Community Involvement Scheme.

Consultation documents are available at www.caerphilly.gov.uk/ldp/2RLDP.
Comments can be made online or copies of representation forms can be requested at ldp@caerphilly.gov.uk or by telephone on 01443 866777.
- 14 Welsh Government Electoral Reform Newsletter – January 2021**
To receive and note in relation to our local by-election and Senedd election
- 15 Projects 2020/21**
(i) Easter eggs - unlike the selection boxes at Christmas, members are to note that Easter eggs are in short supply and the clerk has been unable to order/purchase in bulk.
(ii) Easter window displays – Chair to judge
(iii) To receive and note location of new post for bin at Oakfield Street (CII project).
(iv) To receive and note Project Summary
- 16 Ty'n y Graig Footbridge – Transport for Wales (TfW)**
To receive and note letter from TfW Chief Executive and any further verbal; update from ward Members.
- 17 Planning Applications** (late applications will be tabled at meeting)
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.
- 18 Next meeting Date:** Monday 12th April 2021, 6.15pm