



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the Ordinary Full Council Meeting held on
Monday 8th March 2021 at 6.15pm via remote access in accordance with the provisions
of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.**

Present

Councillors: C. Mann, V Noble, A Reed (Vice), D Rees, A Stone and C Thomas (Chair)

Clerk: C Mortimer.

Chair Cllr Catherine Thomas welcomed everyone to the meeting

64 Police update, including details of off road bike operation as requested from last meeting:

Crimes logged between 08/02/21-07/03/21

63 calls

Incidents include:

- Vehicle theft
- Violence
- Criminal damage
- Harassment

ASB

None

BYPASS

7 calls including debris/collision/ off road bikes.

COVID – 19

6 calls taken reporting COVID breaches, however there were no breaches when officers attended. 4 Covid tickets were issued to persons with young children riding bikes at Corbett's Field.

ZIG ZAG LINES DE WINTON TCE

This issue appears to have greatly improved since advisory leaflets were distributed, however the location will continue to be monitored.

INCIDENTS OF NOTE

Male person found deceased in a local area known as 'The Bog' no suspicious circumstances.

OFF ROAD BIKES

Once a month over the next 6 months an off road bike operation will take place on a Sunday. The main areas to be patrolled will depend on demand (amount of calls taken)

Officers attended a call to Corbetts Field, where two families had meet up to allow their young children to ride their mini bikes. Unfortunately as the field is privately owned Section 59 warning cannot be issued, but 4 Covid tickets were.

The next operation is due to take place on 28th March and as we have had concerns of bikes around Morgan Street works we will patrol this location.

65 Apologies – were received from Cllr Wally Good who members agreed would remain absent until physical meetings could safely resume, Cllr Steve Taviner due to a family commitment.

66 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

The Clerk declared an interest in Minute No. 74 -SLCC Membership

67 Chair's Announcements – there were no announcements

68 Minutes

Minutes of the ORDINARY FULL COUNCIL meeting held on 08/02/2021 were received, approved and signed as an accurate record.

69 Matters Arising – there were no matters arising.

70 Finance

(i) Balance of Funds

Balance of Funds document was received, approved and signed as an accurate record.

(ii) Reconciliation

Reconciliation document was received, approved and signed as an accurate record.

(iii) Bank Statements

Council noted there were no new bank statements received as of 03/03/2021 (st no.213 was the last one, presented in February)

71 Completion of Audit Year Ended 31st March 2020

(i) Email and letter from BDO confirming the completion of audit with no matters arising was received and noted.

(ii) Annual Return from BDO was received and approved as completed and unqualified (meaning no issues)

(iii) Notice of Completion of Audit, was received and noted. A copy will be displayed on our external notice board for a minimum of 14 days and published on our website indefinitely alongside the annual return. The Clerk was thanked for her work for the completion of a satisfactory audit.

72 Audit Wales' Schedule for 2020/21 onwards

(i) Members received and noted letter from Wales Audit Manager Deryck Evans

(ii) Members received and noted Audit Schedule for the next few years (page 11 is applicable to us):

2020/21 – BASIC AUDIT

2021/22 – FULL AUDIT

2022/23 – BASIC AUDIT

73 Financial Assistance/Grants 2020/21

(i) National Society for the Prevention of Cruelty to Children (NSPCC) Cymru

RESOLVED: Council agreed to fund the sum of £40 toward the NSPCC Cymru

Clerk declared an interest in the next item and played no part in the ensuing discussions

74 Society of Local Council Clerks (SLCC) Membership 2021

Members received and discussed membership benefits to the Council, and contributing to renewing the Clerk's SLCC membership for 2021 at a cost of £234. Gelligaer Community Council have agreed to sharing the cost.

RESOLVED: Council agreed to fund £78 towards SLCC membership (1/3 of the total cost, given the size of our council).

Clerk returned to discussions

75 Policies

RESOLVED: Council received and agreed to adopt the following policies:

(i) Habitual/Vexatious Complainants Policy

(ii) Information on ICO Publication Scheme and to publish

"Information available from Llanbradach and Pwllypant Community Council under the model publication scheme" and also Council agreed to the schedule of charges (bottom of the document).

Due to intermittent connectivity issues, Cllr Ann Reed left the meeting.

- 76 Local Development Plan - 2nd Replacement Local Development Plan (2RLDP)**
Members noted Caerphilly County Borough Council are beginning the consultation on the new Local Development Plan, with consultation starting on 25th January and running until 29th March on the Draft Delivery Strategy.
This provides information on the timetable for developing the new LDP and details of how they propose to engage with the community throughout the process - The Community Involvement Scheme.
Consultation documents are available at www.caerphilly.gov.uk/ldp/2RLDP.
Comments can be made online or copies of representation forms can be requested at ldp@caerphilly.gov.uk or by telephone on 01443 866777.
- 77 Welsh Government Electoral Reform Newsletter – January 2021**
Council received and noted Newsletter in relation to our local by-election in Llanbradach and Senedd Election taking place on Thursday 6th May 2021
- 78 Projects 2020/21**
(i) Easter eggs – it was noted that unlike the selection boxes at Christmas, Easter eggs were in short supply and the clerk had been unable to order/purchase in bulk.
RESOLVED: Council agreed that the Chair would purchase 20 eggs
(ii) Easter window displays – Chair would judge window displays and award the eggs.
Clerk to display poster on boards and our Facebook page.
(iii) Site of new post mounted bin at Oakfield Street (Community Infrastructure Levy project) was noted.
(iv) Project Summary was received and noted.
- 79 Ty'n y Graig Footbridge – Transport for Wales (TfW)**
Letter was received and noted from TfW Chief Executive.
Clerk is awaiting a response regarding safety issues in relation to missing and broken fencing in between the railway and Caerphilly Skip Hire..
- 80 Planning Applications**
There were no planning applications received.
- 81 Next meeting Date: Monday 12th April 2021, 6.15pm**

Meeting closed at 7.10pm

Signed by: _____ Chair

Date: 12th April 2021.