



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the Ordinary Full Council Meeting held on
Thursday 17th June 2021, 6.15pm at Llanbradach Community Centre**

Present

Councillors: N Cabble, W Good, C Mann, V Noble (Vice Chair), A Reed (Chair), D Rees, A Stone and S. Taviner

Clerk: C Mortimer.

Chair Cllr Ann Reed welcomed everyone to the meeting.

25 Police update report was received and noted:

Crimes logged between-10/05/21-11/06/21:

108 calls

Incidents include:

Domestic

Violence

Criminal damage

Concern for safety

Off road bike

Missing persons

Absconder

ASB - No calls

BYPASS - 11 calls including, loose dog, RTC, Sheep, car fire and broken down vehicle.

COVID – 19 - 1 call.

OFF ROAD BIKES - Bike reported on the river path. No incidents to note.

26 Apologies

Apologies were received from Cllr Catherine Thomas due to other commitments, County Councillor Rob Gough due to family commitments and Cllr Colin Mann would be late due to this meeting clashing with another.

27 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Chair Cllr Ann Reed declared an interest in Minute no.36

Cllr Colin Mann arrived at the meeting

28 Chair's Announcements

Chair Cllr Ann Reed re-introduced an environmental project/competition, which the Community Council had successfully run a few years ago. Children are requested to plant a flower/plant in the most unusual of places. Clerk to publish details on our Face book page and email schools. The Chair will fund the prizes from her allowance.

29 Minutes

Minutes of the ANNUAL COUNCIL meeting held on 20/05/2021 were received, approved and signed as an accurate record.

30 Minutes

Minutes of the ORDINARY COUNCIL meeting held on 20/05/2021 were received, approved and signed as an accurate record.

31 Matters Arising – it was noted that the solar electricity storage battery that the Community Council were contributing towards was being fitted from Monday.

Cllr Dave Rees arrived at the meeting

32 Deferred Items from Annual Meeting:

(i) Minor Authority Representative on board of Governors at Cwm Glas Infants - Cllr Dave Rees until July 2021 – this item was deferred again.

(ii) Llanbradach & Pwllypant Partnership – members required to form a new partnership – this item was deferred again.

33 Finance to 13th June 2021

(i) Balance of Funds

'Balance of Funds' document was received, approved and signed as an accurate record.

(ii) Reconciliation

Reconciliation document was received, approved and signed as an accurate record.

(iii) Bank Statements

Bank statements no 217 was received, approved and signed as an accurate record.

34 Audit Year Ended 31st Marc 2021

(i) Members received and note correspondence from Audit Wales regarding audit of accounts and arrangements for Community & Town Councils in relation to electors rights and inspections.

(ii) Council received and noted the Internal Audit Report and Auditors opinion in relation to financial and administrative system controls as "very good".

(iii) Annual Return

RESOLVED: Council received and approved the Bank Reconciliation, Variances, Debtors & Creditors, Assets and the Annual Return including the Governance Statement. Chair Cllr Ann Reed duly signed the Annual Return alongside the Clerk/ RFO's signature.

35 Financial Assistance/Grants 2021/22

(i) Llanbradach OAP's and Over 50's Club

RESOLVED: Council agreed to grant the sum of £40 to Llanbradach OAP's and Over 50's Club

Chair Cllr Ann Reed declared an interest in the next item and left the chamber. Vice Chair Cllr Val Noble chaired the next item

36 Projects 2021/22

(a) Summer Play Scheme

We are looking to run two activities again this year, Performing Arts and Sport.

(i) The scheme will run for 4 weeks from the last week of July and 3 weeks into August for the dance and sport. The skateboard academy has various dates.

- (ii) Sport will take place on Tuesdays & Thursdays and Dance on Monday & Wednesday, 10.00am - 3.00pm
 - (iii) Age group will be 7 - 12 years olds for dance and sport
 - (iv). Maximum capacity is 30 in the Community Centre and 10 in the skateboard park
 - (v) A consent form is to be completed on the morning of the session or online in advance (this also includes their medical)
 - (vi). A daily Covid questionnaire is to be completed by parents at the start of every session for every child.
 - (vii) Children are allowed to leave the facility for lunch - but consent must be obtained.
 - (viii) Children are encouraged to wash their hands with soap and water and to use the hand sanitiser.
 - (ix) Children must bring their own drinks and snacks/lunch - water from the kitchen to refill bottles will be undertaken by coaches.
 - (x) A daily risk assessment is to be undertaken (to ensure sufficient soap, sanitizer, hall is clear of debris etc)
- Clerk to obtain DBS checks, Risk Assessments (including Covid RA) and public liability insurance from all three organizations.

Quotations were received and approved for the following:

(i) CCBC Sports Development

Members were requested to consider Option 1 or 2

RESOLVED: Council agreed to fund sport sessions Option 1 at a cost of £2,00

4 Weeks, Tuesdays & Thursdays 10am – 3pm

2 coaches, flyers

Sporting equipment /PPE/First Aid box

(ii) Step2It

RESOLVED: Council agreed to fund dance sessions at a cost of £2,360 (to include prepacked tuck)

4 weeks, Monday & Thursdays 10am – 3pm

1 Leader plus 2 coaches

(iii) Skateboard Academy UK

RESOLVED: Council agreed to fund skateboarding at a cost of £ 600 (maximum 10)

21st July 1:30 - 3.00pm (1.30hr) Wed

23rd August 9.00 - 11.00am (2hr) Mon

25th August 10.00 – 12.00 (2hr) Wed

4th September 3.00 – 5.00pm (2hr) Sat

1 Leader (maximum 10)

Chair Cllr Ann Reed returned to the room and resumed to chairing the meeting.

Once Upon a Theatre Company

RESOLVED: As the audience will be halved this year at the centre to comply with Covid safety measures members are requested to consider 4 performances as opposed to 2 this year.

There will be no refreshments served. Volunteers required to front all 4 performances.

Keep Wales Tidy – Local Places for Nature

Members noted that the Clerk is in the process of completing an application for a development package for Pwllypant (3 areas) and is currently awaiting confirmation from CCBC Housing & Highways to use their land for planting.

Oakfield St – rough ground. (deferred from the last meeting).

Unfortunately nothing has happened for some time and ‘gatherings’ in the area are causing issues for residents. Council agreed to explore the possibility of fencing off this ground and then doing a tidying-up job etc. A potential project in partnership with CCBC and UWHA

WiFi Update at the Community Centre – deferred

Project Summary – was received and noted.

New Projects:

RESOLVED: Grow a flower/plant in an unusual place competition (previously discussed under Chair’s Announcement and to be funded by the Chair)

RESOLVED: 12 x litter bag hoops for PALS (People Against Litter Society)

37 Ty’n y Graig Footbridge Update - Transport for Wales (TfW) – Update

Members were encouraged to note that Transport for Wales’ Chief Executive Mr James Price had visited the site and met with Ward Members, CCBC Officers and Caerphilly Skip Hire, and they were finally making headway despite misinformation being bandied around.

38 Planning Applications – there were no applications received.

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

39 Next meeting Date: Thursday 15th July 2021, 6.15pm at Llanbradach Community Centre.

Meeting closed at 8:00 pm

Signed: _____ Chair Date: 15^h July 2021