



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

5th November 2021

Chair and Members of Llanbradach & Pwllypant Community Council

Dear Chair/Councillors

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **WEDNESDAY 10th NOVEMBER 2021 at 6.15pm.**

The meeting will be held in the MAIN HALL at **Llanbradach Community Centre.**

A comprehensive risk assessment has been carried out at the centre with good Covid compliant safety measures and ventilation in place and those attending the meeting in person are to adhere to social distancing, wear a face covering and are to use hand sanitizer on entry..

Members of press and public are permitted to attend our meetings in person but are requested to contact the Clerk beforehand to ensure we do not exceed hall capacity in line with the latest Covid regulations. Alternatively you may wish to join us via telephone, again please contact the Clerk prior to the meeting.

NOTE: PLEASE DO NOT ATTEND IN PERSON IF YOU ARE FEELING UNWELL OR IF A MEMBER OF YOUR HOUSEHOLD IS FEELING UNWELL WITH COVID SYMPTOMS.

Also in line with the new Local Government and Elections (Wales) Act 2021, an electronic publication of the DRAFT MINUTES are to be made available within SEVEN WORKING DAYS of the community council meeting taking place or a SUMMARY of the meeting to include names of attendees, apologies, declarations of interest, any decisions taken and outcome of votes.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

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AGENDA

- 1 Police update – to be tabled**
- 2 Apologies**
- 3 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 Chair's Announcements**

5 Minutes

To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 11/10/2021** as an accurate record.

Members are to note that the Extraordinary Meeting that was called for Thursday 21st October was cancelled due to the clerk's sickness.

6 Matters Arising

7 Finance to 4th November 2021

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document

(ii) Reconciliation

To receive, confirm and approve reconciliation document

(iii) Bank Statements

To receive bank statements no 221

8 Financial Assistance/Grants 2021/22 – to be tabled if any received.

9 Meeting Venue (deferred from the cancelled Extraordinary Meeting)

To receive and discuss changing our monthly meeting venue to the Library to facilitate multi-location meetings.

The library offers a large clean, warm, open plan space with good ventilation and sufficient social distancing space to accommodate members, the Police and members of the public. It also affords WiFi for the purpose of offering a multi-location option. To the front of the library there is an adequate car park, which is not in use by others on a Monday.

There is external security lighting around the building that light up the pathways to the building. Rental rates are £8 per hour. It is anticipated that we would require the building for approximately 2 hours. The Clerk will be allocated a key to open and close the building.

The alternative is resorting back to remote meetings, like at the beginning of the pandemic.

The flip side of remote meetings will mean excluding some members that are not "au fait" with technology and possibly members of the public too.

A council resolution is required.

10 Projects 2021/22

(i) Project Summary – to be tabled.

(ii) Armistice Service Update – wreaths to be given to Chair.

(iii) Santa's Sleigh Update – PAT testing on Nov 12th. Chair to give further update.

(iv) Pantomime Update – tickets and poster to be given to members. Determine which members will be assisting on the day. .

11 Ty'n y Graig Footbridge Update - Transport for Wales (TfW) – update to be tabled

12 Planning Applications (late applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Case Ref. 21/1000/FULL Site Area: 225m²

Location: Village Surgery 2-3 Lewis Terrace Oak Terrace Llanbradach Caerphilly CF83 3JZ (UPRN 000043090396)

Proposal: Change the use from mixed use surgery and self-contained first floor flat to 3 no. flats (Total 4 no Flats)

Case Officer: Jacob Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: Llanbradach Map Ref: 314821 (E) 190178 (N)

Community Council: Llanbradach & Pwllypant Comm Council Expected Decision Level: Delegated

13 Next meeting Date: MONDAY 13th December 2021, 6.15pm