



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

5th January 2022

Chair and Members of Llanbradach & Pwllypant Community Council

Dear Chair/Councillors

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 10th JANUARY 2022 at 6.15pm.**

The meeting will be in REMOTE format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of press and public are permitted to attend our meetings electronically and are required to contact the Clerk prior to the meeting for the link to be forwarded.

The link for Members is contained within the main body of your email alongside attached agenda papers.

Also in line with the new Local Government and Elections (Wales) Act 2021, an electronic publication of the draft minutes are to be made available within seven working days of the community council meeting taking place or a summary of the meeting to include names of attendees, apologies, declarations of interest, any decisions taken and outcome of votes.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

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AGENDA

- 1 Police update – to be tabled**
- 2 Apologies**
- 3 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 Chair's Announcements**
- 5 Minutes**
To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 13/12/2021** as an accurate record.
- 6 Matters Arising**

7 Finance to 5th January 2022

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document

(ii) Reconciliation

To receive, confirm and approve reconciliation document

(iii) Bank Statements – no new bank statement received (last one 223 was presented last month)

8 Precept 2022/23

(i) To receive and note Council Tax Base Notification from Caerphilly County Borough Council (CCBC)

(ii) To receive clerk's Precept Report

(iii) To receive Appendix A which outlines:

a) Actual spend to date as at 05/01/2022 – approval required

b) Projected spend to 31st March 2022 – approval required

c) Proposed Budget for 2022/23

A council resolution is required to determine the level of precept and the use of earmarked reserves.

9 Financial Assistance/Grants 2021/22 – to be tabled if any received.

10 The Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils

Members are requested to note new duties to

(i) General Power of Competence – a power of first resort. To become an eligible council, two thirds of councillors must be elected, the clerk must hold named qualification and two most recent Auditor General for Wales opinions on the council's accounts are unqualified (satisfactory).

(ii) Multi-location meetings

"Whilst physical meetings in the same location are allowable under the 2021 Act, council must note that the 2021 Act requires that participants (i.e. council members, members of the public and press) are able to join meetings remotely – even if physical meetings are the preferred mode. Councils must publish these arrangements, for example, through Standing Orders. Councils are not allowed to resolve that all meetings will be held entirely physically. Councils should take reasonable steps to allow people to join from another location".

(iii) Participation at meetings – the new Act makes provision for full public participation and not only at the discretion of the presiding chair. Public are encouraged to participate more and express their views where relevant.

(iv) Produce and publish an Annual Report of the council's activities as soon as practicable after 1st April 2022 which must be approved by full council and published thereafter.

(iv) Training Plans – Council must produce and publish a training plan by 5th November 2022. The training plan should address whether the council is collectively equipped through skills and knowledge, to deliver its plans effectively. Members will be required to attend basic induction, code of conduct, financial management and governance.

(iii) Other Provisions – electronic notices must be published giving 3 clear days. Following a meeting either draft minutes must be published or a note listing attendees, declarations and decision made including outcomes of votes.

Community poles have been repealed and replaced with system of petitions.

Elections – electoral cycle is changed from a 4 year term to a 5 year for community and principal authorities. The voting system remains first past the post.

11 Projects 2021/22

(i) Project Summary – to be tabled.

(ii) Defibrillator at Cwm Las - to receive further information from Highways

A Council resolution is required to proceed.

12 Ty'n y Graig Footbridge Update - Transport for Wales (TfW) – update to be tabled

13 Planning Applications (late applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Case Ref. 21/1212/FULL Site Area: 524m²

Location: 55 Heol Ty-Gwyn Llanbradach Caerphilly CF83 3PA (UPRN 000043028940)

Proposal: Erect single storey rear extension

Case Officer: Kate Pearce ☐ 07874 641733 ☐ pearck@caerphilly.gov.uk

Ward: Llanbradach Map Ref: 315287 (E) 191177 (N)

Community Council: Llanbradach & Pwllypant Comm Council Expected Decision Level: Delegated

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Community Council: Llanbradach & Pwllypant Comm Council Expected Decision Level: Delegated

14 Next meeting Date: Monday 14th February 2022, 6.15pm REMOTE