

**From:** Sullivan, Emma <[SULLIE@CAERPHILLY.GOV.UK](mailto:SULLIE@CAERPHILLY.GOV.UK)>  
**Sent:** 02 August 2022 12:39  
**Cc:** Lane, Lisa <[LANEL@CAERPHILLY.GOV.UK](mailto:LANEL@CAERPHILLY.GOV.UK)>  
**Subject:** Community Councillor Representative to the Standards Committee.  
**Importance:** High

Good Afternoon All,

The Standards Committee currently have a vacancy for a Community Councillor representative, I would be very grateful if you could share the information detailed below with your Community Councillors and seek any expressions of interest.

If you do have a Community Councillor interested in taking up this position please forward your nomination including a brief pen portrait to Bob Campbell (Clerk to the Joint Community Council Liaison Committee) [clerk2riscatc@gmail.com](mailto:clerk2riscatc@gmail.com) and please copy in Lisa Lane [LANEL@CAERPHILLY.GOV.UK](mailto:LANEL@CAERPHILLY.GOV.UK) (Head of Democratic Services, Caerphilly County Borough Council).

Information on the role of the Standards Committee is detailed below for your consideration: -

*The Terms of Reference of the Standards Committee include the following and are set out in Part 2 of the Council's Constitution.*

- 1. To promote and maintain high standards of conduct by the members and co-opted members of the authority.*
- 2. To assist members and co-opted members of the authority to observe the authority's code of conduct.*
- 3. To advise the Council on the adoption or revision of a code of conduct.*
- 4. To monitor the operation of the Council's adopted Code of Conduct throughout the Authority.*
- 5. To train councillors and advise on conduct matters generally.*
- 6. Where statutes so permit, to arrange dispensation to speak and/or vote where a councillor has an interest.*
- 7. To receive and implement advice from the Public Services Ombudsman For Wales or Standards Board or recommendation from the Adjudication Panel or case tribunals.*
- 8. Where statute permits to receive reports and complaints in relation to councillors, to conduct or oversee appropriate investigations and to make appropriate recommendations to the Council*
- 9. To receive and hear complaints referred to the Committee under the Council's Local Resolution Protocol set out in Part 5 of the Council's Constitution.*
- 10. To receive reports on the outcome of disciplinary matters.*
- 11. To oversee the whistleblowing régime.*

12. (a) To receive Public Services Ombudsman For Wales reports in relation to allegations of maladministration or allegations of breach of a code of conduct and make appropriate recommendations. (b) To consider referring a report from the Public Services Ombudsman for Wales to the appropriate Scrutiny Committee, where in the opinion of the Standards Committee there has been a serious failure in service delivery that would benefit from further consideration by the appropriate Scrutiny Committee. A report setting out the reason for referral will be presented to the relevant Scrutiny Committee along with the report from the Ombudsman. The Chair of Standards Committee (or a nominee) will be invited to attend the respective Scrutiny Committee when the report is presented.

13. To exercise such powers or duties as may be given to or imposed on Standards Committees from time to time by legislation.

14. To exercise in relation to community councils and their members within the County Borough area such of the foregoing matters as are covered by Section 56 of the Local Government Act 2000.

15. To consider referrals by the Head of Democratic Services of member(s) who refuse to attend the mandatory training or do not have good reason for being unable to attend mandatory training as set out in the Member Training and Development Protocol set out in Part 5 of this Constitution.

Kind regards

Emma

**Emma Sullivan**

Uwch Swyddog Gwasanaethau Pwyllgor | Senior Committee Services Officer  
Cyngor Bwrdeistref Sirol Caerffili | Caerphilly County Borough Council

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 01443 864420

 [sullie@caerphilly.gov.uk](mailto:sullie@caerphilly.gov.uk) [sullie@caerffili.gov.uk](mailto:sullie@caerffili.gov.uk)