



**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council  
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR  
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

11<sup>th</sup> January 2023

**Dear Chair and Members of Llanbradach & Pwllypant Community Council**

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 16<sup>th</sup> JANUARY 2023, 6.15pm** at Llanbradach Community Centre.

The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically or in person but are required to contact the Clerk prior to the meeting for the link.

The link for Members is contained within the main body of your email alongside attached agenda papers.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**AGENDA**

- 1 Police update** – to be tabled
- 2 Apologies**
- 3 Declarations of Interest**  
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 Chair's Announcements**
- 5 Minutes**  
To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 11/12/2022** as an accurate record.
- 6 Matters Arising**  
To receive and note Nalc briefing in relation to Financial Assistance to Churches. As a result of the briefing, members are requested to consider revoking Minute No 96 (ii) on 14<sup>th</sup> November 2022 which resolved payments of £100 to Bedwas Parish Trust, Elim and St Martins towards food share. The briefing does not apply to the food bank at Holy Trinity Church in Ystrad Mynach, whereby we granted £100, due to the food bank being set up and financed by the Michael Climer Legacy Fund. Members may wish to consider contributing further to the food bank in Ystrad Mynach through the Michael Climer Legacy Fund. A council resolution is required

**7 Finance to 3<sup>rd</sup> January 2023**

**(i) Balance of Funds**

To receive, confirm and approve 'Balance of Funds' document

**(ii) Reconciliation**

To receive, confirm and approve reconciliation document

**(iii) Bank Statements**

To receive, confirm and approve bank statement 236

**8 Precept for 2023/23**

(i) To receive and note Council Tax Base Notification from Caerphilly County Borough Council (CCBC)

(ii) To receive clerk's Precept Report

(iii) To receive Appendix A which outlines:

a) Actual spend to date as at 03/01/2023 – approval required

b) Projected spend to 31<sup>st</sup> March 2023 – approval required

c) Proposed Budget for 2023/24

A council resolution is required to determine the level of precept and the use of earmarked reserves.

**9 Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972 - Section 137 Expenditure Limit for 2023-24**

Members are to note that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for the financial year 2023-24 is £9.93.

Section 137(1) of the 1972 Act permits each Community or Town Council to incur expenditure for purposes for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure incurred.

Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2023-24 will be £9.93 per elector.

**10 Financial Assistance/Grants 2022/23 – any applications received will be tabled.**

**11 Projects 2021/22**

(i) To receive project summary

**12 Cardiff Conservation**

To receive and note

**13 Training**

To receive training schedule for 2023

**14 IT equipment for members**

Council is requested to discuss the purchase of tablets to aid members in their work during their term of office and to reduce paper and printing costs.

Samsung Tablets are priced at £154.99 and cases £14.99

A Council Resolution is required.

**15 Minor Authority Vacancy exists on the Board of Governors at Cwm Las School**

(i) Nominations required to fill the vacancy

**16 Ty'n y Graig Footbridge Update - Transport for Wales (TfW)**

**17 Bluebell Woods Update**

**18 Planning Applications** (late applications will be tabled at meeting)  
To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

**(i) Case Ref.22/0841/COU Site Area: 1758m<sup>2</sup>**

Location: Land Within Morgan Street Works Perimeter Morgan Street Llanbradach  
Caerphilly CF83 3QT (UPRN 000043166069)

Proposal: Change the use of derelict land from B1 to B8 and installation of storage containers and associated external works

Case Officer: Chantalle Lamnea ☎07874 641747 ✉lamnec@caerphilly.gov.uk

Ward: Llanbradach Map Ref:314841 (E) 190676 (N)

Community Council: Llanbradach & Pwllpant Comm Council Expected Decision Level:  
~~Delegated~~ Committee

**(ii) To receive revised plans**

**(iii) To receive our previous comments. Do members wish to add anything?**

Closing date for comments; 31<sup>st</sup> January 2023

**19 Next meeting Date:** ORDINARY Meeting on Monday 13<sup>th</sup> February 2023, 6.15pm at  
Llanbradach Community Centre