

LLANBRADACH & PWLLYPANT COMMUNITY COUNCIL
CYNGOR CYMUNED LLANBRADACH & PHWLLYPANT

NOTICE OF COOPTION VACANCY
IN THE PWLLYPANT WARD

Notice is hereby given that Llanbradach & Pwllypant Community Council intends to Co-opt a member to fill the vacancy that exists in the office of Community Councillor in the Pwllypant Ward.

Expressions of interest are being sought from members of the public who meet the following criteria and are interested in representing their community on the full mentioned community council. You must be a British citizen, eligible Commonwealth citizen, a citizen of any member state of the European Union or a qualifying foreign citizen and be 18 years of age and meet at least one of the following criteria:

- registered as a local government elector for the area named above or
- during the whole of the last 12 months occupied, as owner or tenant, land or other premises in the community named above or
- your principle or only place of work during the last 12 months has been in the community named above or
- you have during the whole of the last 12 months resided in the community all within 4.8 kilometres (3 miles) of it.

If you wish to be considered for Co-option for the vacant seat then please send your resume/pen picture to the Clerk to the Council by emailing mortic1@caerphilly.gov.uk or if you require further information then please do get in touch either via email or by telephoning 07933 725094

Closing date for expressions of interest: 11th May 2023

Do you care passionately about your local community?

Is there something you want to change or improve for residents?

Are you ready to take challenging decisions?

Why not stand for what you care about and become a community councillor in your local area?

As a Community Councillor you will represent the views of local people and make decisions on a variety of issues concerning the community. You will also have the opportunity to contribute occupational/personal skills and expertise.

Being a councillor

Councillors are elected (or co-opted) to represent an individual geographical unit on the council, known as a ward or - mainly in smaller communities - the entire Community or town council area.

What do councillors do?

They have a duty to act properly and abide by the code of conduct as a councillor. They have a responsibility to:

- attend community or town council meetings when summoned to do so; the notice to attend a council meeting is, in law, a summons, because you have a duty to attend.
- prepare for meetings by studying the agenda and making sure you are properly informed about issues to be discussed, taking advice where appropriate.
- take part in meetings and form objective judgements based on what is best for the community - and then to abide by majority decisions.
- ensure, with other councillors, that the council is properly managed.

- act on behalf of the whole electorate equally, and not just those who supported your election campaign; similarly take an interest in all issues equally and not just those local issues for which you campaigned; listen, and then represent the views of the community when discussing council business and working with outside bodies;
- maintain proper standards of behaviour as an elected representative of the people.

Councillors have three main components to their work.

1. Decision making - Through meetings and attending committees with other elected members, councillors decide which activities to support, where money should be spent, what services should be delivered and what policies should be implemented. In undertaking their role, they are bound to observe the provisions of the Councillor's Code of Conduct.
2. Monitoring - Councillors make sure that their decisions lead to efficient and effective services by keeping an eye on how well things are working.
3. Getting involved locally - As local representatives, councillors have responsibilities towards their constituents and local organisations. These responsibilities and duties often depend on what the councillor wants to achieve and how much time is available, and may include:
 - Going to meetings of local organisations
 - Going to meetings of bodies affecting the wider community.
 - Taking up issues on behalf of members of the public.

Other sources of information

Gelligaer Community Council

[The Good Councillors Guide \(gelligaercommunitycouncil.org.uk\)](http://gelligaercommunitycouncil.org.uk)

One Voice Wales - [One Voice Wales - Become A Councillor](#)

Welsh Local Government Association - [WLGA - Be A Councillor](#)