



**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

**Minutes of the ORDINARY Council Meeting held on  
Monday 15<sup>th</sup> May 2023 (following the Annual) at Llanbradach Community Centre in a  
MULTI-LOCATIONAL format in accordance with the provisions of the  
Local Government and Elections (Wales) Act 2021.**

**Present**

Councillors: N Cabble (Chair), C Mann, B Newton, V Noble and A West (Vice Chair)

Clerk: C Mortimer

*Newly elected Chair Cllr Norma Cabble welcomed everyone to the meeting.*

- 11 Police update** – there was no update received.
- 12 Apologies** - were received from Cllr D Edwards due to holiday, Cllr G Enright and Cllr M Newton due to work commitments.
- 13 Declarations of Interest**  
Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.  
*There were no declarations.*
- 14 Chair Announcements**  
Newly elected Chair Cllr Norma Cabble thanked her fellow councillors for electing her as Chair, which she considered an honour and was looking forward to doing her very best for the community and Council. Cllr Norma Cabble also thanked everyone for their contribution throughout the year especially the retired Chair.  
Retired Chair Cllr Valerie Noble thanked members for their support and said it had been a privilege to serve. The most memorable and emotive time was holding the public meeting for Bluebell Wood.
- 15 Minutes**  
**Minutes of the ORDINARY COUNCIL meeting held on 24/04/2023** were received, approved and signed as an accurate record.
- 16 Matters Arising** – there were none.
- 17 Finance to Year Ending 31<sup>st</sup> March 2023**  
**(i) Final Accounts to 31<sup>st</sup> March 2023**  
**RESOLVED:** Members received the Final Accounts for the council which will be given to our internal auditor. On completion of the internal audit the Annual Return and accompanying documents will be presented to council for approval.
- (i) Balance of Funds**  
**RESOLVED:** Council received, approved and signed 'Balance of Funds' document as an accurate record.
- (ii) Reconciliation**  
**RESOLVED:** Council received, approved and signed the reconciliation document as an accurate record.
- (iii) Bank Statements**  
**RESOLVED:** Council received, approved and signed bank statement no's 172,157, 239 and 240 (to 31/03/2023) as an accurate record.

## 18 Finance to 8<sup>th</sup> May 2023

### i) Balance of Funds

**RESOLVED:** Council received, approved and signed 'Balance of Funds' document as an accurate record.

### (ii) Reconciliation

**RESOLVED:** Council received, approved and signed the reconciliation document as an accurate record.

### (iii) Bank Statements

**RESOLVED:** Council received, approved and signed bank statement no's 172,157, 239 and 240 (to 29<sup>th</sup> April 2023) as an accurate record.

## 19 Audit Wales Arrangements for a Full Audit 2022/23

**Members received** and noted an email from Audit Wales and with details of full audit requirements.

## 20 Financial Assistance/Grants 2022/23 – no applications received.

## 21 Co-option Vacancy exists in the Pwllypant Ward

**RESOLVED:** Council agreed to the co-option of Nicola Hewer.

## 22 Projects 2023/24

(i) Project Summary was received and noted.

(ii) Bench at the Cenotaph – Clerk to obtain design ideas.

(iii) Litter pick – 11<sup>th</sup> June 2023. Starting at Central Street 10am – this item was noted.

(iv) Trip – Sunday 25<sup>th</sup> June (Collier Adventure Park) – to be explored.

(v) Land to the s/o 17 Dewinton – vegetation to be cut back. Costings were received and noted. Further costings were to be explored. Cllr B Newton to report back to council.

(vi) Summer scheme – Sport – quote received but awaiting further information in relation to skateboarding sessions increased.

(vii) Other projects

## 23 Local Democracy and Boundary Commission Wales

(i) Members received and noted LDBCW terms of reference and noted consultation timetable:

**RESOLVED:** Council agreed that Llanbradach Fawr be moved from the Ystrad Mynach ward to the Llanbradach ward, subject to the property owners agreement and the local councillors. As it is geographically closer to Llanbradach than Ystrad Mynach.

| Action                                      | Period  | Date                        |
|---|---------|-----------------------------|
| Start of Review                             |         | March 2023                  |
| Initial Investigations                      | 8 Weeks | March 2023 to May 2023      |
| Draft Proposal Publication/<br>Consultation | 8 Weeks | July 2023 to September 2023 |
| Final Recommendation Submission             |         | June 2024                   |

## 24 Default speed limit consultation on restricted roads in the Caerphilly borough from 30mph to 20mph

(i) Members received and noted email from Tony Godsall, CCBC's Senior Engineer prior to wider consultation.

## 25 Training

(i) Training schedule with OVW for May 2023 was received and noted.

(ii) Training plan was received and noted.

26 **Ty'n y Graig Footbridge Update - Transport for Wales (TfW)** – there were no further updates.

27 **Bluebell Woods Update**

As agreed, the Gofundme payments have been transferred to LIPCC for safekeeping, for the time being. The Group are exploring at becoming a Charitable Incorporated Organisation.

28 **Planning Applications**

The following planning applications was received and discussed. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Case Ref. 23/0282/COU Site Area: 344m<sup>2</sup> Location: 1 Tyn-Y-Graig Terrace Church Street Llanbradach Caerphilly CF83 3LT (UPRN 000043018188) Proposal: Change the use to incorporate rear wasteland into residential curtilage Case Officer: Chantalle Lamnea ( 07874 641747 : lamnec@caerphilly.gov.uk Ward: Llanbradach Map Ref: 314763 (E) 190414 (N) Community Council: Llanbradach & Pwllypant Comm Council Expected Decision Level: Delegated

**RESOLVED:** No objection.

29 **Next meeting Date:** ORDINARY Meeting on Monday 12<sup>th</sup> June 2023, 6.15pm at Llanbradach Community Centre.

**Meeting closed at 8.08pm**

Signed: \_\_\_\_\_ Chair      Date: 12<sup>th</sup> June 2023