



**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council  
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR  
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

3rd January 2024

**Dear Chair and Members of Llanbradach & Pwllypant Community Council**

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 8<sup>th</sup> JANUARY 2024 at 6.15pm** at Llanbradach Community Centre.

The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically or in person but are required to contact the Clerk prior to the meeting for the link.

The link for Members is contained within the main body of your email alongside attached agenda papers.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**AGENDA**

- 1 Police update**
- 2 Public participation**
- 3 Apologies**
- 4 Declarations of Interest**  
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 5 Chair Announcements**
- 6 Minutes**  
To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 11/12/2023** as an accurate record.
- 7 Matters Arising**
- 8 Finance to 03 January 2024**
  - (i) Balance of Funds**  
To receive, confirm and approve 'Balance of Funds' document.
  - (ii) Reconciliation**  
To receive, confirm and approve reconciliation document.
  - (iii) Bank Statements** - no bank statement received as of 03/01/24.

**9 Precept for 2024/25**

(i) To receive and note Council Tax Base Notification from Caerphilly County Borough Council (CCBC)

(ii) To receive Clerk's Precept Report

(iii) To receive Appendix A which outlines:

a) Actual spend to date as at 03/01/2024 – approval required

b) Projected spend to 31<sup>st</sup> March 2024 – approval required

c) Proposed Budget for 2024/25

**A council resolution is required to determine the level of precept and the use of earmarked reserves.**

**10 Financial Assistance/Grants 2023/24** – any late applications received will be tabled

**11 Projects 2023/24**

(i) To receive project summary (tabled)

(ii) To receive any new project proposals

**12 Training**

(i) To receive OVW training schedule for Jan – March 2024 (previously emailed)

**13 Ty'n y Graig Footbridge Update - Transport for Wales (TfW)**

**14 Bluebell Woods - Llanbradach Area Regeneration Committee (LARC)**

It has previously been noted that LARC has received a charitable status.

**15 Planning Applications** (late applications will be tabled at meeting)

To receive and discuss Case Ref: 23/0879/FULL- Jasmine House Colliery Road UPRN 000043018074, see attached.

**16 Resolution required to exclude press and public due to the confidential nature of the next two items:**

**(i) Co-option Vacancy**

To receive and discuss applications

A council resolution is required.

**(ii) Wingfield Allotment – to discuss**

**17 Next meeting Date:** ORDINARY Meeting on Monday 12<sup>th</sup> February 2024, 6.15pm at Llanbradach Community Centre.