



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

10th April 2024

Dear Chair and Members of Llanbradach & Pwllypant Community Council

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 15th APRIL 2024 at 6.15pm** at Llanbradach Community Centre. The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically or in person but are required to contact the Clerk prior to the meeting for the link.

The link for Members is contained within the main body of your email alongside attached agenda papers.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

- 1 Police update**
- 2 Caerphilly & District Twinning Association – Mr Steven Scrivens**
- 3 Apologies**
- 4 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 5 Public Participation**
- 6 Chair Announcements**
- 7 Minutes**
To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 11/03/2024** as an accurate record.
- 8 Finance to 11 April 2024**
 - (i) Balance of Funds**
To receive, confirm and approve 'Balance of Funds' document.
 - (ii) Reconciliation**
To receive, confirm and approve reconciliation document.
 - (iii) Bank Statements** - to receive, confirm and approve bank statement 250 & 251
 - (iv) To ratify the urgent spend of £246 for a replacement defibrillator battery**
 - (v) To ratify the spend of £40 to the Information Commissioners Office regarding a registration certificate for 2024/25**

9 Financial Assistance/Grants 2024/25

- (i) Llangollen International Musical Eisteddfod
- (ii) Caerphilly & District Twinning Association

10 Projects 2024/25

- (i) To receive project summary
- (ii) To receive model of bespoke bench model by local Blacksmith
A council resolution is required

**11 Audit Wales - Audit Arrangements for Year Ended 31st March 2024
To receive and note the following:**

- (i) Email from Audit Wales
- (ii) Audit Notice and Arrangements and Schedule
- (iii) Annual Return Guidance Notes

12 Independent Remuneration Report 2024/25 (pages 19-21 for C&TC's)

Members are to note that there are no further changes to the payments and benefits paid to elected members and therefore members may want all Determinations from 2023/24 be applied in 2024/25, including those covering:

- Payments for undertaking senior roles
- Contributions towards costs of care and personal assistance
- Reimbursement of travel and subsistence costs
- Compensation for financial loss
- Attendance allowance and
- Co-opted member

Please see table for ease of reference: (we have an electorate number of 3,187 as of 3/1/24)

Type of payment	Requirement 2024/25	What we AGREED for 2023/24
Group 4 Extra Costs/Basic Payment	(Electorate 1,000 - 4,999) Mandatory for all Members	£156 plus one-off payment of £52 for consumables to all members
Senior Role Payment	Optional £500 for 1 member; optional for up to 3	<i>NIL</i>
Mayor or Chair	Optional up to £1,500	<i>£250 to Chair</i>
Deputy Mayor or Vice Chair	Optional up to £500	<i>£100 to Vice Chair</i>
Care (children/elderly)	Mandatory	Must produce receipts
Attendance Allowance Financial Loss Travel, Overnight Subsistence	Optional Optional Optional Optional	Disapproved Disapproved Agreed Agreed

- 13 Membership 2024/25**
(i) One voice Wales (OVW)
A council resolution is required to approve membership with OVW for 2024/25 at a cost of £817
- (ii) Institute of Welsh Affairs (IWA)**
A council resolution is required to approve a individual membership with IWA for 2024/25 at a cost of £54
- 14 Ty'n y Graig Footbridge Update - Transport for Wales (TfW)**
- 15 Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)**
It has previously been noted that LARC has received a charitable status.
- 16 Land Lying to the East of Berllanlwyd Llanbradach CF83 3RW – update**
- 17 Social Media – to discuss**
- 18 Planning Applications** any additional applications will be tabled at meeting)
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.
- 19 Resolution required to exclude press and public due to the confidential nature of the next item**
(i) Land
- 20 Resolution required to open the meeting back up to the press and public.**
- 21 Training - Members are encouraged and supported to attend training**
To receive:
(i) Training overview
(ii) Training schedule for April – July 2024
- 22 Next meeting Date:** ORDINARY Meeting on Monday 13th May 2024, 6.15pm at Llanbradach Community Centre.