



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

8th January 2025

Dear Chair and Members of Llanbradach & Pwllypant Community Council

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 13th JANUARY 2025 at 6.15pm** at Llanbradach Community Centre. The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically or in person but are required to contact the Clerk a week prior to the meeting, if you would like to address members on an agenda item, that may otherwise not be listed.

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Meeting ID: 328 870 600 488

Passcode: Qd6w789t

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

- 1 Resolution required for the exclusion of press and public due to the nature of confidentiality nature in relation to the next item.**
 - (i) Co-option vacancies – Interview
 - (ii) Signing Declaration of Acceptance of Office
- 1a Resolution required to re-open meeting to the public and press.**
- 2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3 Apologies**
- 4 Police Update**
- 5 Public Participation**
- 6 Chair's Announcements**
- 7 Minutes**

To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 9/12/2024** as an accurate record.

- 8 Matters Arising**
Minute no 120 – NJC Local Government Service Pay Agreement
Correction to clerk's salary increase. It increases to £17.29 per hour (scp 23) and not £17.73 per hour.
A council resolution is required to correct/amend minute no.120 at our meeting on 18th November 2024.
- 9 Finance to 8th January 2025**
(i) Balance of Funds
To receive, confirm and approve 'Balance of Funds' document.
- (ii) Reconciliation**
To receive, confirm and approve reconciliation document.
- (iii) Bank Statements**
To receive, confirm and approve bank statements 259 & 260
- 10 Precept 2025/26**
(i) To receive and note Council Tax Base Notification from Caerphilly County Borough Council (CCBC)
(ii) To receive Clerk's Precept Report
(iii) To receive Appendix A which outlines:
a) Actual spend to date as at 08/01/2025 – approval required
b) Projected spend to 31st March 2025 – approval required
c) Proposed Budget for 2025/26
- A council resolution is required to determine the level of precept and the use of earmarked reserves.**
- 11 Audit Year Ended 31st March 2023 and 2024 – deferred from last meeting**
(i) To receive and note correspondence from Wales Audit
(ii) To receive and note letter to Audit
- 12 Model Financial Regulation 2024 – One Voice Wales – deferred from last meeting.**
To receive, approve and adopt revised Model Financial Regulations.
- 13 Financial Assistance/Grants 2024/25 (late applications will be tabled).**
- 14 Projects 2024/25**
(i) To receive project summary
(ii) To discuss pantomime – feedback
(iii) Memorial bench – to receive and discuss further quotation for additional features deferred from previous meetings.
(iv) Sand bins and bags
(v) Any new project proposals
- 15 Training- Members are encouraged and supported to attend training**
To receive:
(i) Training sessions
(ii) Training Plan
- 16 Ty'n y Graig Footbridge Update - Transport for Wales (TfW)**
- 17 Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)**
It has previously been noted that LARC has received charitable status.
Monies transferred to LARC have bounced back to our LLPCC account.

- 18 Land Lying to the East of Berllanlwyd Llanbradach CF83 3RW**
- 19 Planning Applications** (any additional applications will be tabled at meeting)
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.
- 20 Next meeting Date:** ORDINARY Meeting on Monday 10th February 2025, 6.15pm at Llanbradach Community Centre.