



**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

**Minutes of the ORDINARY Council Meeting held on  
Monday 13<sup>th</sup> January 2025, 6.15pm, at Llanbradach Community Centre  
in a MULTI-LOCATIONAL format in accordance with the provisions of the  
Local Government and Elections (Wales) Act 2021.**

**Present**

**Councillors:** V Alexander, N Cabble (Chair), D Edwards, N Hewer (Vice Chair) C Mann\* and V Noble

**Clerk:** C Mortimer

\* denotes remote attendance.

*Chair Cllr Norma Cabble welcomed everyone to the meeting.*

**151 Declarations of Interest**

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

There were no declarations of interest.

**152 Apologies** were received from Cllr B Newton and Cllr Colin Mann will be arriving later.

**153 Police Update**

**ADDENDUM:** Report received from PCSO376 Rhiannon Collins following the meeting which was agreed to include within the minutes for reference.

**"Incidents: 1<sup>st</sup> December 2024 to 13<sup>th</sup> January 2025 – calls in total – 128.**

*Incidents include:*

- Environmental
- Broken down vehicles
- Bin burnout
- Car fires
- Missing persons
- Concern for safety
- Off road bikes
- Harassment

*Engagements.*

Bev and I have attended Coed Y Brain Primary School to give talks. We are also going to book in when she returns to attend regarding Social Media safety.

Morning and afternoon patrols are ongoing for Coed Y Brain Primary School.

*Incidents of note.*

Our main incident of note has been the car fires in Glyn Llwyfen. Extensive house to house enquiries have been conducted by Police Officers along with Bev and Rhiannon.

Patrols are continuing to be conducted and investigations are ongoing".

**154 Public Participation** – there were no members of the public present.

**155 Chair's Announcements**

Chair Cllr Norma Cabble thanked members and the clerk for helping out with the pantomimes, which had been an enjoyable afternoon and the feedback was very positive. Tickets sales raised £320, the kitchen raised £46.30 and the raffle raised £111.

Surplus sweets, teas, coffees, squashes and hot chocolates were gifted to Llamau, who were very appreciative.

Prior to Christmas Chair Cllr Cabble visited Llamau to present our grant and gifted them tins of biscuits.

Chair Cllr Norma Cabble and Vice Cllr Nicola Hewer judged the Christmas window/light displays and distributed prizes to the winners. The villages looked quite beautiful and was difficult to decide.

**156 Minutes**

Minutes of the ORDINARY COUNCIL meeting held on 9/12/2024 were received, approved and signed as an accurate record.

**157 Matters Arising**

Minute no 120 – NJC Local Government Service Pay Agreement 18<sup>th</sup> November 2024.

RESOLVED: Council agreed that the Clerk can correct Minute No.120 to reflect the Clerk's accurate rate of pay at £17.29 per hour (scp 23) and not £17.73 per hour.

**158 Finance to 8<sup>th</sup> January 2025**

(i) Balance of Funds

'Balance of Funds' document were received, approved and signed as an accurate record.

(ii) Reconciliation

Reconciliation document was received, approved and signed as an accurate record.

(iii) Bank Statements

Bank statements 259 & 260 were received, approved and signed as an accurate record.

*Cllr Colin Mann attended the meeting remotely via Teams*

**159 Precept 2025/26**

(i) Council received and noted Council Tax Base Notification from Caerphilly County Borough Council (CCBC)

(ii) Council received and noted Clerk's Precept Report

(iii) Council received and noted Appendix A which outlines:

a) Actual spend to date as at 08/01/2025

RESOLVED: Council approved actual spend.

b) Projected spend to 31st March 2025

RESOLVED: Council approved projected spend.

c) Proposed Budget for 2025/26

RESOLVED: Council approved the proposed budget and earmarked reserves with a 3% increase in precept which means a 72p increase in precept per annum per Band D equivalent dwellings and a total precept of £38,090 to spend on worthwhile projects in the community.

**160 Audit Year Ended 31<sup>st</sup> March 2023 and 2024**

(i) Correspondence from Wales Audit had been received previously.

(ii) Letter to Audit had been received and noted. The clerk awaits a response.

- 161 Model Financial Regulation 2024 – One Voice Wales (OVW)**  
 (i)RESOLVED: Council agreed to the revised Model Financial Regulations by OVW/NALC.  
 Bold text indicates legal requirements which council cannot change or suspend and other text amended/tailored to meet the needs of our council.  
 (ii)RESOLVED: Council agreed to the issue of an organisational debit card as opposed to the clerk using her own and increasing the number of signatories for cheques and internet banking to 5 members.
- 162 Financial Assistance/Grants 2024/25.**  
 There were no applications received.
- 163 Projects 2024/25**  
 (i) Project summary was received and noted  
 (ii) Pantomime feedback was received and discussed previously under Chairs Announcements.  
 (iii) Memorial bench to receive and discuss further quotation for additional features deferred from previous meetings – deferred.  
 (iv) Sand/Grit bins and bags  
 This item was discussed but the practicalities in relation to where to site the bins, locking them, key holders and filling the sandbags was an issue.  
 (v) New project proposals:  
 (a) Railings painting  
 RESOLVED: Council agreed in principle to contributing to the costs but would request that CCBC obtain further quotes.  
 (b) Events  
 RESOLVED: Council agreed to the following event dates for 2025
- Easter Party 27<sup>th</sup> April 3-5pm
  - Halloween 31<sup>st</sup> October 3-5pm
  - Christmas Pantomimes Sun 7<sup>th</sup> December 12.00 and 3.00pm
- 164 Training- Members are encouraged and supported to attend training**  
 Members received and noted:  
 (i) Training sessions with OVW  
 (ii) Training Plan.  
 It was noted that Cllr Vikki Alexander had attended the Councillors Induction session
- 165 Ty'n y Graig Footbridge Update - Transport for Wales (TfW)**  
 There were no further updates.
- 166 Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)**  
 It has previously been noted that LARC has received charitable status.  
 Monies transferred to LARC have bounced back to our LLPCC account. Cllr Colin Mann to enquire with the group.
- 167 Land Lying to the East of Berllanlwyd Llanbradach CF83 3RW – no further update received.**

**168 Planning Applications** – there were no applications received.

169 *Resolution required for the exclusion of press and public due to the nature of confidentiality nature in relation to the next item. **Deferred.***

*(i) Co-option vacancies – Interview*

*(ii) Signing Declaration of Acceptance of Office.*

169a *Resolution required to re-open meeting to the public and press. **Deferred.***

**170 Next meeting Date: ORDINARY Meeting on Monday 10<sup>th</sup> February 2025, 6.15pm at Llanbradach Community Centre.**

**Meeting closed at 7.30pm**

**Signed:** \_\_\_\_\_ **Chair**

**Date: 10<sup>th</sup> February 2025**