



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the ORDINARY Council Meeting held on
Monday 14th April 2025, 6.15pm, at Llanbradach Community Centre
in a MULTI-LOCATIONAL format in accordance with the provisions of the
Local Government and Elections (Wales) Act 2021.**

Present

Councillors: V Alexander, N Cabble (Chair), N Hewer (Vice Chair), V Noble and E Thomas.

Clerk: C Mortimer

In Attendance: PC Anna Davies and PC Rachel Davies of Gwent Police.

Chair Cllr Norma Cabble welcomed everyone to the meeting.

223 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

There were no declarations of interest.

224 Apologies

Apologies were received from Cllr C Mann, Cllr Mark Robotham, Cllr D Edwards and Cllr B Newton due to a family commitments.

Chair Cllr Norma Cabble invited the Police Officers to provide an update.

225 Police Update

Members received and noted the following update:

Crimes logged between 11/03/2025-10/04/25

97 Incidents in total

Incidents include:

- Criminal damage
- ASB- Fires lit by river and below Monmouth View
- Domestic incidents
- Neighbour issues (Bluebell View& Oakfield St)
- Stolen Vehicle
- Missing persons
- Concern for safety
- Theft of unattended motor vehicle
- Burglary

Bypass 13 calls

Broken down vehicles

Items in road

Unconscious male

Sheep

Persons fighting

INCIDENTS OF NOTE

Fires set on riverbank on Wingfield and a shelter set alight below Monmouth View.

CCTV identified some of those responsible.

Ongoing neighbour issues on Oakfield Street, meeting being arranged with UWH to discuss the issues. No further incidents to date.

Chair Cllr Norma Cabble thanked the Police Officers for their update, and they subsequently left the meeting.

- 226 Public Participation** – there were no members of the public present
- 227 Chair's Announcements** – there were no new announcements.
- 228 Minutes**
Minutes of the ORDINARY COUNCIL meeting held on 10/03/2025 were received, approved and signed as an accurate record.
- 229 Matters Arising**
Minute No 196 (10th February 2025) Re: Standards Committee Appointment
Members noted that at a recent CCBC Community & Town Council Liaison meeting on Tuesday 18th March 2025, representative members voted on an appointment to the Standards Committee without having received and examined the resumes submitted by two candidates.
- 230 Finance to 8th April 2025**
(i) Balance of Funds
'Balance of Funds' document was received, approved and signed as an accurate record.

(ii) Reconciliation
Reconciliation document was received, approved and signed as an accurate record.

(iii) Bank Statements
Bank statements 263 was received, approved and signed as an accurate record.
- 231 Smart Money Cymru – Community Investment Bond** (deferred from last meeting)
This item was deferred for a future meeting.
- 232 Completion of Audit Year Ended 31st March 2023 and 2024**
Members received and noted the following documents and audit opinions and statutory duties:
(i) Annual Return for year 2022/23
(ii) Annual Return and members for year 2023/24
(iii) Notice of Completion of Audit for both years, which will be displayed on our notice board for a minimum of 14 days and uploaded onto our website alongside the Annual Return.
- 233 Audit for Year Ended 31st March 2025**
Members received and noted the following documentation on audit arrangements and processes:
(i) Audit Notice - Basic Audit
(ii) Guidance notes on completing the Annual Return
(iii) Basic Audit Information Requirements
(iv) Audit Opinions
(v) Audit Cycle
(vi) Audit Fees
- 234 Independent Remuneration Report 2025/26 (pages 12-15,23-24 for C&TC's)**
Members received and noted that there are no further changes to the payments and benefits paid to elected members and therefore
RESOLVED: Council agreed that all Determinations from 2024/25 be applied in 2025/26, including those covering:
• Payments for undertaking senior roles
• Contributions towards costs of care and personal assistance
• Reimbursement of travel and subsistence costs
• Compensation for financial loss
• Attendance allowance and
• Co-opted member

Type of payment Group 4 Extra Costs/Basic Payment	Requirement 2025/26 (Electorate 1,000 - 4,999) Mandatory for all Members (we have an electorate number of 3,241 as of Feb 2025)	RESOLVED this year 2025/26 £156 plus one-off payment of £52 for con- sumables to all members
Senior Role Payment	Optional £500 for 1 member; optional for up to 3	<i>NIL</i>
Mayor or Chair	Optional up to £1,500	<i>£250 to Chair</i>
Deputy Mayor or Vice Chair	Optional up to £500	<i>£100 to Vice Chair</i>
Care (children/elderly)	Mandatory	Must produce receipts
Attendance Allowance Financial Loss Travel, Overnight Subsistence	Optional Optional Optional Optional	Disapproved Disapproved Agreed Agreed

RESOLVED: In summary members agreed to adopt the following Determinations for 2025/26.

(i) Extra Costs/ Basic Mandatory Payment

A one off payment of £156 plus £52 for consumables.

Additional consumables costs over £52 can be claimed with receipts throughout the year.

(ii) Mayor / Chair Optional Payment

Chair to be paid £250 for the role of Chair. No other members to be in receipt of it.

It does appear that the Chairs Optional Payment of £250 plus the Basic Mandatory payment of £156 exceeds the threshold of £6 per week and is therefore taxable – the clerk will establish the appropriate procedure to pay the tax.

(iii) Deputy Mayor/Vice Chair

Vice Chair to be paid the sum of £100 for 2025/26.

(iv) Other Costs – as per the table above

Care Attendance Allowance – Mandatory with receipts.

Financial Loss - Disapproved.

Travel Overnight – Approved

Subsistence – Approved.

235 Chair's Civic Allowance - £850

Members received and noted correspondence from One Voice Wales in relation to the Chair's Civic expenditure.

RESOLVED: Council agreed that the Chair's Civic Allowance expenditure is to be presented to council bi-annually, October and March/April.

236 Financial Assistance/Grants 2025/26

(i) Caerffili Twinning Association Application no.1

RESOLVED: Council agreed to grant the sum of £100 to the Caerffili Twinning Association.

(ii) Coed y Brain Primary School PTA – VE Day Celebrations Application no.2

RESOLVED: Council agreed to grant the sum of £100 to Coed y Brain PTA

(iii) Llangollen International Eisteddfod 2025 – Application no.3

RESOLVED: Council agreed to grant the sum of £100 to Llangollen International Eisteddfod.

237

BT Consultation re: Removal of phone box

HIGH ST JCT HIGH STREET PCO1 STATION ROAD LLANBRADACH CAERPHILLY

(i) Members received, noted and discussed correspondence from BT identifying our public phone box that is no longer needed.

Communities can ‘adopt’ phone boxes to turn into something completely different

With payphone usage falling, communities are looking at new ways of using them. Thousands of boxes have been reinvented as cafes, mini-libraries, and defibrillator sites. Communities can adopt most red boxes for just £1.

They can also adopt modern glass boxes if they want to house a defibrillator. Visit bt.com/adopt for more information”.

RESOLVED: Council agreed that due to vandalism and a missing door, they would not adopt the phone box, and that it should be removed by BT.

238

Projects 2025/26

(i) Project Summary was received and all projects listed were approved. Appendix 1

(ii) Victory in Europe (VE Day) Commemoration to mark 80th Anniversary since the end of WWII in Europe – extra Bank holiday on Monday 5th May 2025.

Clerk to enquire with Glen Adams at Horizon Forge as to when the bench will be completed.

(iii) Easter Party Celebration – Sunday 27th April 2025 2pm - 4pm

Chair Cllr Norma Cabbie updated members on preparations. There were a just a few tickets remaining. Chair had prepared goodies bags and prizes for the Easter bonnet and drawing competitions etc. Cllr Vikki Alexander, Cllr Emma Thomas and Cllr Nicola Hewer were available to help on the day along with Ethan and the clerk.

(iv) Summer Playscheme

(a) Skateboarding costs were received and noted.

RESOLVED: Council agreed to costs of £1,800 for 6 x 2 hour sessions 1pm – 3pm on:

Thursday 7th August

Friday 8th August

Thursday 14th August

Friday 15th August

Thursday 21st August

Friday 22nd August

(b) Members noted that costs and dates from CCBC’s Sports Development had not been received.

(v) Christmas Sleigh proposals – deferred.

(vi) Any new project proposals - no new proposals received.

239

Training- Members are encouraged and supported to attend training

Members received and noted training until June 2025.

(i) Training sessions

(ii) Training Plan

Cllr Nicola Hewer and Cllr Emma Thomas had not received links from One Voice Wales (OVW) to attend the New Councillors training. The clerk will make enquiries and will re-arrange for another time.

240

Ty’n y Graig Footbridge Update - Transport for Wales (TfW)

There were no further updates.

- 241 Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)**
It has previously been noted that LARC has received charitable status.
Clerk will transfer £18,973.17 to LARC's new account.
- 242 Land at Wingfield Works Lane Llanbradach CF83 3RW**
Members were aware that a notice had been served to the landowner but there were no further updates.
- 243 One Voice Wales – item deferred.**
Members received and noted correspondence from OVW inviting member councils to propose a maximum of two motions for debate at the AGM on Wednesday 1st October 2025, which must arrive at this office no later than noon on Friday 20th June 2025 for consideration by the AGM Motions Committee which will meet on Thursday 26th June 2025.
- 244 CCBC Consultation - Proposed Provision and Amendments to Traffic Orders at Oakfield Street and Victoria Street, Llanbradach**
Members received and noted correspondence from CCBC
“A meeting was held on site with the local councillors in relation to inappropriate parking of vehicles at the junctions of Oakfield Street and Victoria Street with Wingfield Terrace, Llanbradach. This inappropriate parking causes difficulties for residents emerging safely from these roads onto Wingfield Terrace. As a result of the inappropriate parking it is proposed that the existing double yellow lines on both junctions be extended in order to prevent parking to enable residents to exit / enter the streets safely. Please see the attached plan which shows the location where the double yellow lines are proposed.”
RESOLVED: Council agreed to the extension of the double yellow resolution.
- 245 Planning Applications**
There were no planning applications received.
Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.
- 246 Next meeting Date: Members noted the ANNUAL & ORDINARY Meeting on Monday 12th May 2025, 6.15pm at Llanbradach Community Centre.**

Meeting closed at 8.00pm

Signed: _____ Chair

Date: 12th May 2025