



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the ORDINARY Council Meeting held on
Monday 27th October 2025 at Llanbradach Community Centre
in a MULTI-LOCATIONAL format in accordance with the provisions of the
Local Government and Elections (Wales) Act 2021.**

Present

Councillors: N Cabble (Chair), D Edwards, N Hower (Vice Chair) C Mann, B Newton, V Noble, M Robotham and E Thomas.

Clerk: C Mortimer

In Attendance: PCSO Damon Soo of Gwent Police.

Chair Cllr Norma Cabble welcomed everyone to the meeting.

71. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Clerk declared an interest in Minute no.80

72. Apologies – were received from Cllr V Alexander due to family commitments.

PCSO Damon Soo was invited to present the next item

73. Police Update to 13th October 2025

Appendix 1 – Police update was received and noted. PCSO Damon Soo also explained to members that a new neighbourhood app had been launched whereby residents, once signed up, will be notified of any policing issues pertaining to their village.

PCSO Damon Soo was thanked for his update and he subsequently left the meeting.

74. Public Participation – there were no members of the public present.

75. Chair's Announcements

Chair Cllr Norma Cabble requested that members make every effort to attend meetings and support our events. Poor attendance had meant that a meeting and a Halloween party was recently cancelled.

It was announced that Llanbradach Bowling Club are celebrating 125 years this year.

Clerk was requested to send a congratulatory letter to Lindsey Whittle on winning the recent Senedd bye-election for Caerphilly.

76. Minutes

Minutes of the ORDINARY COUNCIL meeting held on 14/07/2025 were received approved and signed as an accurate record following the correction of a few typos.

77. Matters Arising – there were no matters arising.

78. Finance to 22nd October 2025

(i) Balance of Funds

'Balance of Funds' document was received, approved and signed as an accurate record.

(ii) Reconciliation

Reconciliation document was received, approved and signed as an accurate record.

(iii) Bank Statements

Bank statement no 269,268, 267 and 177 were received, approved and signed as an accurate record.

79. Insurance 2025 – 2026

RESOLVED: Council received and approved Zurich Municipal policy schedule and documents for 2025-26 at a cost of £1292.18

The clerk declared an interest in the next item and left the meeting and a member took the minute for the next item.

80. Local Government Services Pay Agreement 2025/26

To receive and note correspondence re: The National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2025 to 31 March 2026. This means an increase in the clerk's salary scp 23 from £17.29 to £17.85 per hour.

RESOLVED: Council agreed the increase and that it be back dated to April 2025.

The clerk returned to the meeting.

81. Financial Assistance/Grants 2025/26

(i) Shelter Cymru

RESOLVED: Council agreed to fund the sum of £100 to Shelter Cymru.

82. Projects 2025/26

(i) Project Summary - project summary Appendix 1 was received and noted.

(ii) Halloween Arrangements

Members discussed reasons why we had to cancel this event and how we can avoid cancelling future events. It was agreed that the event will be held on another day as opposed to 31st and possibly called a Autumn/Winter Party.

(iii) Christmas Lighting

RESOLVED: Council received and agreed a quotation for the storage, PAT testing, erection and dismantling of festive lighting throughout our villages for December 2025.

(iv) PAT Christmas figurine failures

RESOLVED: Council received correspondence regarding PAT failures and agreed to hire 3 replacement figurines at a cost of £300 plus VAT.

(v) Festoon lighting attached to catenary cables on De Winton Terrace

Members received and noted that Caerphilly County Borough Council no longer permit this type of installation and have requested that it be removed.

Clerk is liaising with Elsbury regarding costings.

(vi) Christmas Switch On and Santa's Sleigh – Monday 1st December 2025

Members noted the following:

- Oakdale Silverband has been booked
- All members present agreed to assist on the night
- Cllr B Newton will write a new risk assessment and suitable route and timings.
- Sweets/chocolates are to be purchased by the clerk

(vii) Armistice Service – Sunday 9th November 2025

Members noted the following:

- CCBC Road Closure Notices are in place
- Wreaths were received and distributed to members.
- Poppies are to be installed – Cllr B Newton kindly volunteered to erect the poppies n with her son Billy.
- Members agreed to adhere to the Risk Assessment when working along the highway installing the poppies
- Orders of Service – members to contact Daphne.
- Bugler has been booked and Chair Cllr Norma Cabble will pay on the day.
- PA system – PAT tested and new batteries to be purchased. Mr John Cabble has kindly volunteered to transport the PA system to the cenotaph and to operate.

(viii) Pwllpant Village Hall – Community Council Shed

RESOLVED: Council received and ratified the cost of moving the shed for the urgent remedial works to be undertaken to the hall's boundary wall, at a cost of £340.

(ix) Pantomime 4th January 2026 12.00 and 3.00pm

The following members offered to assist with the pantomime:

12.00 Noon – Cllrs Norma Cabble, Emma Thomas, Colin Mann, Nicola hewer

3.00pm - Cllrs Norma Cabble, Val Noble, Nicola Hewer, Mark Robatham and David Edwards.

83. Training - Members are encouraged and supported to attend training

Members received and noted the following:

(i) Training sessions with One Voice Wales

(ii) Free Digital Guidance

(iii) Training Plan

84. Llanbradach Library Update

(i) Judicial Review

Members noted that whilst Caerphilly County Borough Council were in the process of a judicial review (JR), they were unable to engage in discussions regarding the Library Group's proposals for the development of the site. So, in effect, everything is on hold. On a brighter note, it does mean that the library has to remain open, which is great news for residents.

(ii) Financial Assistance

RESOLVED: Council approved the transfer of £8k from the earmarked reserves allocated to Environmental Projects to the Library Group, in order to support the proposed development of the library service, once the JR has concluded, and to ensure its continued operation and relevance to the local community.

85. Ty'n y Graig Footbridge Update - Transport for Wales (TfW)

This item remains ongoing between CCBC and TfW.

86. Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)

Cllr Colin Mann provided members with an update, explaining that Woodland Savers are now known as Common Nature Ltd, trading as Common. The change was to reflect their broader mission of nature recovery, community stewardship and sustainable land management. Common are in talks with owner Karl O'Dare regarding acquisition of the land.

87. Land at Wingfield Works Lane Llanbradach CF83 3RW

Members received and noted the following correspondence from CCBC:

"We're awaiting on NRW who are in the process of compiling evidence, in the form of a comparison of LIDAR and survey data, to ascertain whether levels are now higher. They will be in touch once this process is complete.

They have confirmed they are aiming to collect the survey data around mid-October, as this will require a site visit with the appropriate survey equipment and staff.

They have confirmed they have access to LiDAR data, which was captured prior to the development and will be used as the baseline. NRW are waiting on the relevant internal team to provide the full details of this dataset.

I trust this provides the clarity you were seeking. NRW will be in touch directly once their data comparison is complete, I will contact all interested parties as soon as I am updated".

88. Welsh Parliament - Role, governance and accountability of the community and town council sector – deferred to the next meeting.

89. Berllan-Ddu One Planet Development

Members received and noted correspondence and an invitation to visit Berllan-Ddu and would look to visit either on a Friday or Sunday.

90. Planning Applications

Members received and discussed the following planning application.

Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Further details of all planning applications can be found on the following link:

<https://planningonline.caerphilly.gov.uk/>

Case Ref: 25/0716/LBC HISTORIC ENVIRONMENT (WALES) ACT 2023

Proposal: Demolition of Llanbradach Colliery Fan House Former Fan House, Llanbradach Colliery, Colliery Road, Llanbradach.

GRID REFERENCE - 314829(E) 190856(N)

RESOLVED: Llanbradach & Pwllypant Community Council strongly object to the proposed demolition of the former fan house on the grounds that it is a Grade II listed building and should warrant protection as it is a rare surviving part of our industrial heritage.

We are concerned that granting permission to demolish a Grade II listed structure sets a precedence of “demolition by neglect”, where owners will allow heritage assets to decay until demolition becomes the only option. We believe strongly that custodians of listed buildings have a duty to preserve and protect.

This case raises serious questions around how listed buildings are monitored, maintained and protected in practice. We would like to see CCBC and CADW reviewing their Buildings at Risk strategy to ensure earlier intervention and stronger enforcement.

91. Next meeting Date: Monday 10th November 2025, 6.15pm at Llanbradach Community Centre

92. Exclusion of Press and Public

In accordance with Section 100A(4) of the Local Government Act 1972, a council resolution is required to exclude the press and public due to the confidential and personal nature of the next item.

RESOLVED: Council agreed to the exclusion of press and public.

93. Confidential Item – Staffing Matter/Clerk’s Employment Update (redacted version)

Members were informed of a change in the Clerk’s working arrangements due to personal circumstances. The Clerk will continue to support Llanbradach and Pwllypant Community Council and Gelligaer Community Council in a reduced capacity.

94. Meeting Closed at 7.50pm

Signed: _____ Chair

Date: 10th November 2025