



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

1st November 2025

Dear Chair and Members of Llanbradach & Pwllypant Community Council

You are summoned to an **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 10th NOVEMBER 2025, 6.15pm** at Llanbradach Community Centre. The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically via the Microsoft Teams meeting link below, or in person at the community centre.

Microsoft Teams [Need help?](#)

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Meeting ID: 353 015 244 858

Passcode: Uy7PV3UZ

If you would like a matter raised at the meeting, please contact the Clerk at least 7 days before the meeting date, to ensure that the matter can be included on the agenda for discussion. The business to be transacted is set out in the agenda below.

Yours sincerely

C Mortimer

C Mortimer
Clerk to the Council

AGENDA

1. **Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
2. **Apologies**
3. **Police Update**
4. **Public Participation**
5. **Chair's Announcements**
6. **Minutes**
 - (i) To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 27/10/2025** as an accurate record.
 - (ii) To receive and if approved to confirm and sign unredacted minute no. 93 (confidential) held on 27/10/2025

7. Matters Arising

8. Finance to 1st November 2025

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document.

(ii) Reconciliation

To receive, confirm and approve reconciliation document.

(iii) Bank Statements – no new statements received since the last meeting on 27/10/25

(iv) Earmarked Reserve

To receive and note agreed transfer of earmarked reserves of £8k from Environment to Library.

9. Insurance 2025 – 2026

(i) To receive and note Clerk's Report on our insurance cover.

(ii) To receive, note and approve additional premium as per the Clerk's Report
A council resolution is required.

(iii) To receive, note and approve amended policy and documents for 2025-26.
A council resolution is required.

10. Welsh Parliament - Role, governance and accountability of the community and town council sector

To receive and note document.

11. Financial Assistance/Grants 2025/26 (late applications will be tabled).

12. Projects 2025/26

(i) Project Summary - to receive project summary Appendix 1

(ii) Festoon lighting attached to catenary cables on De Winton Terrace

Caerphilly County Borough Council have confirmed that they no longer permit this type of installation and have requested that it be removed.

We are awaiting quotes. However in the meantime CCBC has granted us dispensation until 2026 to remove the wiring.

(iii) Christmas Switch On and Santa's Sleigh – Monday 1st December 2025

- To receive further details re: sleigh, Santa and route – Cllr B Newton
- To receive and approve Risk Assessment

(iv) Pantomime Sunday 4th January 2026

- To receive and approve Risk Assessment
- Members assisting:

12.00 Noon performance – Cllrs Norma Cabble, Emma Thomas, Colin Mann, Nicola hewer and Ceri Mortimer (kitchen)

3.00pm performance - Cllrs Norma Cabble, Val Noble, Nicola Hewer, Mark Robatham, Colin Mann and David Edwards.

13. Training - Members are encouraged and supported to attend training

To receive and note:

- (i) Training sessions with One Voice Wales
- (ii) Free Digital Guidance
- (iii) Training Plan

14. Llanbradach Library Update

(i) To receive and note any further updates

15. **Ty'n y Graig Footbridge Update - Transport for Wales (TfW)**
To receive and note any further updates
16. **Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)**
17. **Land at Wingfield Works Lane Llanbradach CF83 3RW**
To receive and note any further updates
18. **Planning Applications** (any additional applications will be tabled at meeting)
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Further details on all applications can be found on the following link:
<https://planningonline.caerphilly.gov.uk/>
19. **Next meeting Date: Monday 14 December 2025, 6.15pm at Llanbradach Community Centre**