

**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

**Minutes of the ORDINARY Council Meeting held on  
Monday 10<sup>th</sup> November 2025 at Llanbradach Community Centre  
in a MULTI-LOCATIONAL format in accordance with the provisions of the  
Local Government and Elections (Wales) Act 2021.**

**Present**

**Councillors:** N Cabbie (Chair), D Edwards, C Mann, V Noble, and E Thomas.

**Clerk:** C Mortimer

**In Attendance:** PCSO Coggan and PCSO Morgan of Gwent Police.

*Chair Cllr Norma Cabbie welcomed everyone to the meeting.*

**95. Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr Emma Thomas declared an interest in Minute no.

**96. Apologies –** apologies were received from Cllr N Hewer due to family commitments.

*Chair Cllr Norma Cabbie invited the Police to present the next item.*

**97. Police Update –** PCSO Coggan presented her report to members:

**Recorded Crime**

60 incidents in total of which 23 were crimes

Recorded Incidents

Violence Without Injury	8	34.8%
Violence With Injury	4	17.4%
Criminal Damage & Arson	3	13.0%
Drug Offences	3	13.0%
Public Order Offences	2	8.7%
All Other Theft	1	4.3%
Misc Crimes Against Soci...	1	4.3%
Other Sexual Offences	1	4.3%

The highest calls were VIOLENCE WITHOUT INJURY

**Anti-social Behaviour**

1 call taken a house was egged on Halloween no damage, no calls on Bonfire night.

**A469**

6 calls which included broken down vehicles, collisions and a male walking on the carriageway.

## **TARGETED PATROLS**

There are no targeted patrols, however regular patrols are ongoing by local officers.

*Cllr Emma Thomas arrived at the meeting.*

## **COMMUNITY ENGAGEMENT**

Surgeries have been conducted at Llanbradach Library and will continue until it closes.

We remain in close contact with Coed Y Brain Primary and continue to offer presentations to the pupils.

It was confirmed that their new Police Inspector Richard Tovey was in post.

Officers will be assisting with the Santa parade on Monday 1<sup>st</sup> December.

*Chair Cllr Norma Cabble thanked the PCSO's for their attendance.*

*Both PCSO's subsequently left the meeting.*

**98. Public Participation** – there were no members present.

### **99. Chair's Announcements**

Chair Cllr Norma Cabble announced the following:

- Members were thanked for their attendance at the last meeting and acknowledged that whilst unexpected family and work commitments can impede attendance, it was hoped that going forward, attendance at our monthly meetings, will improve.
- Halloween – the window displays were judged by the Chair and prizes were awarded to local residents.
- Armistice Service had gone well with our gratitude to Billy Newton for erecting the lamp post poppies and Mr John Cabble for setting up the PA system. Orders of Service were not available and would need to be distributed next year.
- The Craft Fayre at Llanbradach Community Centre was very well received this year with an excellent turnout.
- Christmas Pantomimes – the Chair would ask members of the Community Centre to run the kitchen, as they had previously expressed an interest to help.

### **100. Minutes**

- (i) Minutes of the ORDINARY COUNCIL meeting held on 27/10/2025 were received, approved and signed as an accurate record.
- (ii) Appendix 1 – Police Report was received and noted.

**101. Matters Arising** – it was noted that we were awaiting a date to visit Berllan Ddu One Planet Development.

- 102. Exclusion of Press and Public**  
**RESOLVED:** Council agreed, in accordance with Section 100A(4) of the Local Government Act 1972, to exclude the press and public due to the confidential and personal nature of the next item.
- 103. Confidential Minute no. 93 – Governance and Staffing**  
**Confidential Minute no.93 of the ORDINARY COUNCIL meeting held on 27/10/25** was received, approved and signed as an accurate record.
- 104. Matters Arising** – there were no matters arising.
- 105. Public meeting re-opened.**
- 106. Finance to 1<sup>st</sup> November 2025**  
(i) Balance of Funds  
'Balance of Funds' document was received, approved and signed as an accurate record.  
(ii) Reconciliation  
Reconciliation document was received, approved and signed as an accurate record.  
(iii) Bank Statements  
Banks st no.270 was received, approved and signed as an accurate record.  
(iv) Earmarked Reserve  
Council received and noted the agreed transfer of earmarked reserves of £8k from the Environment to the Library.
- 107. Insurance 2025 – 2026**  
(i) Members received and noted Clerk's Report on insurance cover.  
(ii) **RESOLVED:** Council agreed to approve additional premium as per the Clerk's Report.  
(iii) **RESOLVED:** Council received, noted and approved amended policy and documents for 2025-26.
- 108. Welsh Parliament - Role, governance and accountability of the community and town council sector**  
Council received and noted document.
- 109. Financial Assistance/Grants 2025/26**  
Addendum:  
Llamau  
**RESOLVED:** Council agreed to fund £150 to Llamau for 2025/26.
- 110. Projects 2025/26**  
(i)Project Summary – was received and noted Appendix 1  
  
(ii) Festoon lighting attached to catenary cables on De Winton Terrace  
Members noted that Caerphilly County Borough Council have confirmed that they no longer permit this type of installation and have requested that it be removed. We are awaiting quotes. However, in the meantime CCBC has granted us dispensation until 2026 to remove the wiring.  
  
(iii) Christmas Switch On and Santa's Sleigh – Monday 1<sup>st</sup> December 2025  
(a)Sleigh Update re: sleigh, Santa and route – Cllr B Newton was absent, therefore no update received.  
(b)It was noted that the risk assessment will be emailed to members.

*Cllr Emma Thomas declared an interest in the next item and subsequently left the meeting.*

(c) Car towing sleigh on trailer

RESOLVED: Council agreed to make a contribution of £75 as a goodwill gesture to J Jones for her kind offer to tow the sleigh through the village.

A copy of her driving license and insurance would be required.

*Cllr Emma Thomas returned to the meeting.*

(iv) Pantomime Sunday 4<sup>th</sup> January 2026

Risk Assessment was received and approved.

It was noted that the following members were available to assist:

12.00 Noon performance – Cllrs Norma Cabbie, Emma Thomas, Colin Mann, Nicola Hewer and Community Centre members in the kitchen.

3.00pm performance - Cllrs Norma Cabbie, Val Noble, Nicola Hewer, Mark Robatham, Colin Mann and David Edwards.

**111. Training**

Members received and noted the following:

(i) Training Plan

(ii) Training Sessions

**112. Llanbradach Library Update**

(i) Members noted that a meeting was to be arranged with CCBC's Community Asset Transfer (CAT) team and a consultation with residents was required.

A judicial inquiry was ongoing.

**113. Ty'n y Graig Footbridge Update - Transport for Wales (TfW)**

Cllr Colin Mann confirmed that it was likely to be another 6-9 months whilst CCBC work through the compulsory purchase order (CPO).

**114. Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC) – work was ongoing behind the scenes.**

**115. Land at Wingfield Works Lane Llanbradach CF83 3RW**

It was noted that we were awaiting further details from CCBC and Natural Resources Wales (NRW).

**116. Democracy & Boundary Commission Cymru – Draft Annual Remuneration Report 2026-2027**

Members received, noted and supported the draft annual remuneration report 2026 – 2027

All observations on these draft determinations should be sent to: Democracy and Boundary Commission Cymru 4th Floor Welsh Government Building Cathays Park Cardiff CF10 3NQ

Or by email to: remuneration@dbcc.gov.wales no later than 18 November 2025.

For further information on remuneration and the determination process please refer to the Commission webpage: [www.dbcc.gov.wales](http://www.dbcc.gov.wales)

**117. Planning Applications**

There were no applications received.

Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date. Further details on all applications can be found on the following link:

<https://planningonline.caerphilly.gov.uk/>

**118. Next meeting Date: Monday 15 December 2025, 6.15pm at Llanbradach Community Centre**

**119. Meeting Closed at 7.50pm**

Signed: \_\_\_\_\_ Chair

Date: 15<sup>th</sup> December 2025

Addendum: 19<sup>th</sup> January 2026