

To: Wendi Patience <wpatience@onevoicewales.wales>
Cc: Wendi Patience <wpatience@onevoicewales.wales>
Subject: REMINDER - TRAINING DATES - JANUARY - MARCH 2026

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in January – March 2026 please bring this to the attention of your council.

The cost of the training is £42 for members or £65 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated – Alternatively you can visit [Training dates - One Voice Wales](#)

Date	Day	Module	Time
12/01/2026	Monday	New Councillor Induction	6.30-8.00pm
27/01/2026	Tuesday	New Councillor Induction	6.30-8.00pm
10/02/2026	Tuesday	New Councillor Induction	6.30-8.00pm
18/02/2026	Wednesday	New Councillor Induction	6.30-8.00pm
05/03/2026	Thursday	New Councillor Induction	6.30-8.00pm
16/03/2026	Monday	New Councillor Induction	6.30-8.00pm
24/03/2026	Tuesday	New Councillor Induction	6.30-8.00pm

19/01/2026	Monday	The Council - Module 1	6.30-8.00pm
11/02/2026	Wednesday	The Council - Module 1	6.30-8.00pm
17/02/2026	Tuesday	The Council - Module 1	6.30-8.00pm
09/03/2026	Monday	The Council - Module 1	6.30-8.00pm
18/03/2026	Wednesday	The Council - Module 1	6.30-8.00pm

12/01/2026	Monday	The Councillor - Module 2	6.30-8.00pm
21/01/2026	Wednesday	The Councillor - Module 2	6.30-8.00pm

04/02/2026	Wednesday	The Councillor - Module 2	6.30-8.00pm
19/02/2026	Thursday	The Councillor - Module 2	6.30-8.00pm
10/03/2026	Tuesday	The Councillor - Module 2	6.30-8.00pm

19/01/2026	Monday	The Council as an Employer - Module 3	6.30-8.00pm
03/02/2026	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
25/02/2026	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
02/03/2026	Monday	The Council as an Employer - Module 3	6.30-8.00pm
12/03/2026	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
23/03/2026	Monday	The Council as an Employer - Module 3	6.30-8.00pm

14/01/2026	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
29/01/2026	Thursday	Understanding the Law - Module 4	6.30-8.00pm
16/02/2026	Monday	Understanding the Law - Module 4	6.30-8.00pm
03/03/2026	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
18/03/2026	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
26/03/2026	Thursday	Understanding the Law - Module 4	6.30-8.00pm

28/01/2026	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
10/02/2026	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
11/02/2026	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
04/03/2026	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
23/03/2026	Monday	The Council Meeting - Module 5	6.30-8.00pm

14/01/2026	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
22/01/2026	Thursday	Local Government Finance - Module 6	6.30-8.00pm

09/02/2026	Monday	Local Government Finance - Module 6	6.30-8.00pm
24/02/2026	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
11/03/2026	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
30/03/2026	Monday	Local Government Finance - Module 6	6.30-8.00pm

13/01/2026	Tuesday	Health & Safety - Module 7	6.30-8.00pm
05/02/2026	Thursday	Health & Safety - Module 7	6.30-8.00pm
10/02/2026	Tuesday	Health & Safety - Module 7 in Welsh	6.30-8.00pm
09/03/2026	Monday	Health & Safety - Module 7	6.30-8.00pm

21/01/2026	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
16/02/2026	Monday	Introduction to Community Engagement - Module 8	6.30-8.00pm
11/03/2026	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm

12/01/2026	Monday	Code of Conduct - Module 9	6.30-8.00pm
21/01/2026	Wednesday	Code of Conduct - Module 9	2.00-3.30pm
27/01/2026	Tuesday	Code of Conduct - Module 9 in Welsh	6.30-8.00pm
03/02/2026	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
18/02/2026	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
05/03/2026	Thursday	Code of Conduct - Module 9	6.30-8.00pm
17/03/2026	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
31/03/2026	Tuesday	Code of Conduct - Module 9	6.30-8.00pm

13/01/2026	Tuesday	Chairing Skills - Module 10 in Welsh	6.30-8.00pm
22/01/2026	Thursday	Chairing Skills - Module 10	6.30-8.00pm
28/01/2026	Wednesday	Chairing Skills - Module 10	6.30-8.00pm

10/02/2026	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
04/03/2026	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
19/03/2026	Thursday	Chairing Skills - Module 10	6.30-8.00pm

02/02/2026	Monday	Creating a Community Place Plan - Module 12	6.30-8.00pm
25/02/2026	Wednesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
16/03/2026	Monday	Creating a Community Place Plan - Module 12	6.30-8.00pm

04/02/2026	Wednesday	Community Engagement Part 2 - Module 13	2.00-3.30pm
23/02/2026	Monday	Community Engagement Part II - Module 13	6.30-8.00pm
24/03/2026	Tuesday	Community Engagement Part II - Module 13	6.30-8.00pm

23/02/2026	Monday	Equality & Diversity - Module 14	6.30-8.00pm
03/03/2026	Tuesday	Equality & Diversity - Module 14	6.30-8.00pm
17/03/2026	Tuesday	Equality & Diversity - Module 14	6.30-8.00pm

13/01/2026	Tuesday	Information Management - Module 15	6.30-8.00pm
26/02/2026	Thursday	Information Management - Module 15	6.30-8.00pm
11/03/2026	Wednesday	Information Management - Module 15	6.30-8.00pm

04/02/2026	Wednesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
24/02/2026	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
09/03/2026	Monday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm

26/01/2026	Monday	Making Effective Grant Applications - Module 17	6.30-8.00pm
11/02/2026	Wednesday	Making Effective Grant Applications - Module 17	6.30-8.00pm

24/02/2026	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
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26/01/2026	Monday	Effective Staff Management - Module 18	6.30-8.00pm
18/02/2026	Wednesday	Effective Staff Management - Module 18	2.00-3.30pm
17/03/2026	Tuesday	Effective Staff Management - Module 18	6.30-8.00pm

14/01/2026	Wednesday	Devolution of Services/CAT - Module 19	6.30-8.00pm
23/02/2026	Monday	Devolution of Services/CAT - Module 19	6.30-8.00pm
10/03/2026	Tuesday	Devolution of Services/CAT - Module 19	6.30-8.00pm

17/02/2026	Tuesday	Well-being of Future Generation - Module 20	6.30-8.00pm
09/03/2026	Monday	Well-being of Future Generation - Module 20	6.30-8.00pm

20/01/2026	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
02/02/2026	Monday	Advanced Local Government Finance - Module 21	6.30-8.00pm
18/02/2026	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
19/03/2026	Thursday	Advanced Local Government Finance - Module 21	6.30-8.00pm

21/01/2026	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
18/02/2026	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
18/03/2026	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm

13/01/2026	Tuesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
11/02/2026	Wednesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
02/03/2026	Monday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
25/03/2026	Wednesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm

20/01/2026	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
17/02/2026	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
25/02/2026	Wednesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
23/03/2026	Monday	Biodiversity Part 1 - Module 25	6.30-8.00pm

26/01/2026	Monday	Biodiversity Part 2 - Module 26	6.30-8.00pm
25/03/2026	Wednesday	Biodiversity Part 2 - Module 26	6.30-8.00pm

15/01/2026	Thursday	Nature Project Management - Module 27	6.30-8.00pm
09/02/2026	Monday	Nature Project Management - Module 27	6.30-8.00pm
03/03/2026	Tuesday	Nature Project Management - Module 27	6.30-8.00pm

If you wish to place a booking, please email me with the name and email address of the attendee and the date and name of modules.

I will then reconfirm this back to you and the attendee.

With kind regards,

Wendi

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Y prif gorff cynrychioli ar gyfer Cyngorau Cymuned a Thref yng Nghymru.

The principal representative body for Community and Town Councils in Wales.

Gwefan: www.unllaiscymru.cymru / Website: www.onevoicewales.wales