



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

19th May 2026

Dear Chair and Members of Llanbradach & Pwllypant Community Council

You are summoned to an **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **TUESDAY 26 MAY 2026, 6.15pm** at Llanbradach Community Centre.

The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically via the Microsoft Teams meeting link below, or in person at the community centre.

Microsoft Teams meeting:

Join: <https://teams.microsoft.com/meet/391300635902367?p=KOMrYVgQlfzbiHWX1M>

Meeting ID: 391 300 635 902 367

Passcode: tD9mS6x8

If you would like a matter raised at the meeting, please contact the Clerk at least 7 days before the meeting date, to ensure that the matter can be included on the agenda for discussion.

The business to be transacted is set out in the agenda below.

Yours sincerely
C Mortimer
Clerk to the Council

AGENDA

1. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

2. Apologies

3. Police Update (to be tabled)

4. Public Participation

5. Chair's Announcements

6. Minutes

(i) To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 13/04/2026** as an accurate record.

7. Matters Arising

8. Finance to 31st March 2026 FINAL

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document.

(ii) Reconciliation

To receive, confirm and approve reconciliation document.

9. Finance to 18th May 2026

(i) Balance of Funds April

To receive, confirm and approve 'Balance of Funds' document.

(ii) Reconciliation April/May

To receive, confirm and approve reconciliation document.

(iii) Bank Statements

To receive, confirm and approve banks st no's 276, 001 and 002.

- 10. Wales Full Audit Arrangements for Year Ended 31st March 2026**
To receive and note
(i) Email from Wales Audit
(ii) Audit Notice Instructions
(iii) Full Audit Requirements
(iv) Audit checklist
(v) Members are to note that the electronic and hard copy files have been submitted to our Internal Auditor and will be presented to council at our meeting in June.
- 11. Co-option Vacancy – to discuss**
- 12. Society of Local Council Clerks (SLCC) Membership 2026/27**
To receive and note.
A council resolution is required to approve membership for 2026/27
- 13. Wales Index of Multiple Deprivation (WIMD)**
To receive and note email from CCBC and WIMD Report 2025
- 14. Biodiversity Reporting & Action Environment Act (Wales) 2016**
Section 6 of the Environment Act places a duty on public authorities to "seek to maintain and enhance biodiversity" so far as it is consistent with the proper exercise of those functions. In doing so, public authorities must also seek to "promote the resilience of ecosystems".
To receive and note the following, which are published on website.
(i) Local Biodiversity Action Plan 2026~2029
(ii) Biodiversity Action Plan Poster 2026 ~ 2029
(iii) Biodiversity Report ~ Update Dec 2025
- 15. Financial Assistance/Grants 2026/27** (late applications will be tabled).
(i) Kids Cancer Charity
- 16. Projects 2026/27**
(i) Project Summary - to receive, note and agree projects going forward.
(ii) Playground improvements
(iii) Summer playscheme:
Skateboarding & CCBC Sport Development
(iv) To receive correspondence from local resident re: benches, bins and grass cutting.
- 17. Training - Members are encouraged and supported to attend training**
To receive and note:
(i) Training Plan
(ii) Training Sessions with One Voice Wales
(iii) Training with Zurich re: Martyn's Law
- 18. Llanbradach Library Update**
(i) To receive and note any further updates
- 19. Ty'n y Graig Footbridge Update - Transport for Wales (TfW) - To receive and note any further updates**
- 20. Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)**
- 21. Land at Wingfield Works Lane Llanbradach CF83 3RW - To receive and note any further updates**
- 22. Berllan-Ddu One Planet Development (Thurs – Sun) – visit proposals: Friday 5th or 12th June**
- 23. Planning Applications, Determinations & Appeals** (any additional applications will be tabled at meeting)
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Further details on all applications can be found on the following link: <https://planningonline.caerphilly.gov.uk/>
- 24. Bute Energy Cymuned - Twyn Hywel Energy Park Community Grant Funding Panel**
To receive and note letter, brochure (will be available at the meeting). Further information is available online <https://bute.energy/twynhywel-energy-park-grants-panel/>
Closing date: 8th June 2026.
- 25. Next meeting Date: Annual & Ordinary Council Meeting on Monday 29th June 2026 6.15pm**
- 26. Resolution Required to Exclude the Press and Public Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted.**