



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

23rd June 2026

Dear Chair and Members of Llanbradach & Pwllypant Community Council

You are summoned to an **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 29th JUNE 2026** at Llanbradach Community Centre, following the Annual Meeting.

The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically via the Microsoft Teams meeting link below, or in person at the community centre.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/364785377496705?p=YC43pb4vfV91kcGvpv>

Meeting ID: 364 785 377 496 705

Passcode: um2pz7RQ

If members of the public wish to raise a matter at the meeting, please contact the Clerk, 7 days before the meeting date, to ensure that the item can be included on the agenda for discussion.

The business to be transacted is set out in the agenda below.

Yours sincerely
C Mortimer
Clerk to the Council

AGENDA

1. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

2. Apologies

3. Police Update (to be tabled)

4. Public Participation

5. Chair's Announcements

6. Retired Chair's Announcements / Retired Chair's Annual Report

7. Minutes

(i) To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 26/05/2026** as an accurate record.

(ii) To receive and if approved to confirm and sign Confidential Minute No.227

8. Matters Arising

9. Finance to 23rd June 2026

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document.

(ii) Reconciliation

To receive, confirm and approve reconciliation document.

(iii) Bank Statements

To receive and approve bank statements 162, 277, 003.

10. Remuneration

Members are asked to note that the Chair's Remuneration is £850 per annum, payable for undertaking the duties and responsibilities of the Chair. This payment is remuneration, not a civic allowance, and must not be treated as such.

Any expenditure arising from civic or ceremonial duties must continue to be authorised and ratified by Full Council in accordance with established financial procedures.

A council resolution is required to approve 1 & 2:

1. Backdated remuneration to the former Chair to correct an annual underpayment of £600 per year (£850–£250) for the past three financial years.

2. That the Chair's remuneration be processed through Playworks Payroll Bureau, ensuring correct PAYE tax is applied in line with HMRC requirements.

11. Audit Year Ended 31st March 2026

(i) Engagement letter

To receive, note and approve letter of engagement

(ii) Notice of Electors Rights to Inspect Accounts

To receive and note notice (which will be displayed on the noticeboard for a month and uploaded onto the website).

(iii) Internal Audit Report

To receive, note and approve a full and final Internal Audit Report

(iv) Annual Return

(a) To receive and approve Accounting Statement (page 1)

(b) To receive and approve Governance Statement (page 2)

(c) To receive and approve Additional Disclosures in respect of spend against

Section 137 (1) & (3) of LGA 1972 - Chair to sign (page 3) confirming Council's approval of Accounting Statement and Governance Statement

(d) To receive and note signed Annual Internal Audit Report (page 4-5)

12. Financial Assistance/Grants 2026/27 (late applications will be tabled).

13. Projects 2026/27

(i) Project Summary - to receive and note

(ii) Playground improvements

(a) To receive correspondence from CCBC re: siting of picnic bench

(b) To receive costs and specification re: picnic bench

(c) Installation costs to be tabled

A council resolution is required

(iii) Summer playscheme 2026: Skateboarding & CCBC Sport Development

To receive, note and approve dates, times and costs for August 2026

A council resolution is required.

14. Training - Members are encouraged and supported to attend training

To receive and note:

(i) Training Plan

(ii) Training Sessions with One Voice Wales

15. Llanbradach Library Update

(i) To receive and note any further updates

16. **Ty'n y Graig Footbridge Update - Transport for Wales (TfW)** - To receive and note any further updates
17. **Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)**
18. **Land at Wingfield Works Lane Llanbradach CF83 3RW** - To receive and note any further updates
19. **Planning Applications, Determinations & Appeals** (any additional applications will be tabled at meeting)
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Further details on all applications can be found on the following link: <https://planningonline.caerphilly.gov.uk/>

Members are to ratify the clerk exercising her plenary powers responding to the following planning applications, on our behalf, due to planning time constraints of 21 days.

Case Ref. 26/0365/ADV Site Area: 122m² Location: Well 36 High Street Llanbradach Caerphilly CF83 3LQ (UPRN 000043017923) Proposal: Install 1no Fascia, 1no Projecting Sign and 1no Window Vinyl Case Officer: Eric Wichert (01443 864709 : wichee@caerphilly.gov.uk Ward: Llanbradach Map Ref: 314860 (E) 190325 (N) Community Council: Llanbradach & Pwllpant Community Council Expected Decision Level: Delegated

RESOLVED: No objections to the proposed signage and vinyl. It will be a vast improvement on the current sign which is looking tired and weathered.

Case Ref. 26/0378/HH Site Area: 201m² Location: 12 Glyn Derwen Llanbradach Caerphilly CF83 3PQ (UPRN 000043028888) Proposal: Erect rear extension to first floor and extend front first floor dormer to bedroom Case Officer: Emile Braithwaite (01443 864433 : braite@caerphilly.gov.uk Ward: Llanbradach Map Ref: 315429 (E) 191422 (N) Community Council: Llanbradach & Pwllpant Community Council Expected Decision Level: Delegate

RESOLVED: No objections to the proposed extension on the proviso that aesthetically it remains in keeping with neighbouring properties and does not adversely affect the privacy of neighbouring properties.

Your comments are required in relation to the following:

Case Ref. 26/0358/FULL Site Area: 52434m² Location: Land At and Adjacent to the Former Kautex And Delyn Buildings 3 Alder Avenue Dyffryn Business Park Ystrad Mynach Hengoed CF82 7TW (UPRN 000043025959) Proposal: Demolish existing Kautex building and external ancillary structures and redevelop for construction of a municipal transfer station for recyclable waste including office space, refill bays, glass storage, plant and machinery and associated works, refurbish existing Delyn building to provide a vehicle fleet work shop, storage facility and depot including retention of existing office space, reconfiguration of the building, plant and machinery and associated works and construct a car park to support proposed uses and associated works Case Officer: Helen Winsall (01443 864425 : winsah@caerphilly.gov.uk Ward: Maesycwmmmer Map Ref: 315025 (E) 192996 (N) Community Council: Maesycwmmmer Community Council Expected Decision Level: Committee

Council is requested to ratify the Clerk exercising her plenary powers to respond to CCBC's Highways Consultation due to time constraints, on the following:

20. **CCBC Consultation - Provision of Double yellow lines - Corbetts Lane, Pwll y Pant**
RESOLVED: Llanbradach and Pwllpant Community Council members are in favour of double yellow lines at this location for improved highway safety.
21. **Next meeting Date: Annual & Ordinary Council Meeting on Monday 13th July 2026 6.15pm**