

**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

**Minutes of the Ordinary Council Meeting held on  
Monday 29th June 2026 (following the Annual Meeting) at  
Llanbradach Community Centre in a MULTI-LOCATIONAL format  
in accordance with the provisions of the  
Local Government and Elections (Wales) Act 2021.**

**Present:**

**Councillors:** N Cabble (Chair), D Edwards, A Gillett, C Mann, B Newton, V Noble, M Robotham and E Thomas (Vice Chair).

**Clerk:** C Mortimer

\*depicts remote attendance.

**In Attendance:** PCSO 515 and PCSO 563 Gwent Police.

*Newly elected Chair Cllr Norma Cabble welcomed everyone to the meeting and extended a warm welcome to our newly co-opted member Cllr Andrew Gillett.  
The Police were invited next to present their report.*

**11. Police Update to 22<sup>nd</sup> May 2026**

Members received and noted the statistics over 28 days and further noted the following breakdown:

“110 CALLS / 29 CRIMES RECORDED

**ANTI – SOCIAL BEHAVIOUR / CRIMINAL DAMAGE**

Neighbour issues, persons on railway track, glass debris left on playing field from persons congregating.

A469

14 calls to the bypass and Corbett’s roundabout, Broken down vehicles (BDV), Police incident, Road traffic collision (RTC), Debris in road, Tree down, Male on scooter

TARGETED PATROLS - Patrols throughout the village and Library/park areas

COMMUNITY ENGAGEMENT - Surgeries have been conducted at Llanbradach Library and will continue until further notice.

Surgery dates.

Friday 10<sup>th</sup> July at 2pm

Friday August 14<sup>th</sup> at 11pm

Wednesday 2<sup>nd</sup> September at 2pm

We remain in close contact with Coed Y Brain Primary and continue to offer presentations to the pupils.

**ISSUES OF NOTE**

Theft of number plates x 2 / abandoned vehicle recovered from High St car park”.

Members raised further parking issues on Coedybrain Road and Horrace Terrace, vehicles blocking pavements and traders parking non taxed and SORN vehicles in the village which the Police will investigate. One vehicle was recently seized by the Police in a CCBC carpark.

*Both Officers were thanked for their update and they subsequently left the meeting.*

**12. Declarations of Interest**

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council’s Constitution, and the Code of Conduct for both Councillors and Clerk.

Chair Cllr Norma Cabble declared an interest in Minute No. 20 - Remuneration.

**13. Apologies – Cllr N Hewer’s absence was noted.**

**14. Public Participation – there were no members of the public present.**

**15. Chair's Announcements**

Chair Cllr Norma Cabble announced that she had presented a cheque on our behalf with Cllr Colin Mann to Llanbradach Bowling Club, who are celebrating their 125<sup>th</sup> anniversary this year.

A further cheque was presented to Llanbradach Junior FC for prescription sport glasses.

**16. Retired Chair's Announcements / Retired Chair's Annual Report**

Members received and noted the Chair's Annual Report.

**17. Minutes**

(i) **Minutes of the ORDINARY COUNCIL meeting held on 26/05/2026** were received approved and signed as an accurate record.

(ii) **Confidential Minute No.227 on 26/05/2026** was received approved and signed as an accurate record.

**18. Matters Arising** – there were no matters arising.

**19. Finance to 23rd June 2026**

**(i) Balance of Funds**

'Balance of Funds' document was received, approved and signed as an accurate record.

**(ii) Reconciliation**

Reconciliation document was received, approved and signed as an accurate record.

**(iii) Bank Statements**

Bank statements 162, 277, 003 were received, approved and signed as an accurate record.

*Chair Cllr Norma Cabble declared an interest in the next item and left the meeting.*

*Vice Chair Cllr Emma Thomas chaired the next item.*

**20. Remuneration**

Members were asked to note that the Chair's Remuneration is £850 per annum, payable for undertaking the duties and responsibilities of the Chair. This payment is remuneration, not a civic allowance, and must not be treated as such.

Any expenditure arising from civic or ceremonial duties must continue to be authorised and ratified by Full Council in accordance with established financial procedures.

RESOLVED: Council approved backdated remuneration to the former Chair to correct an annual underpayment of £600 per year (£850–£250) for the past three financial years.

RESOLVED: Council approved Chair's remuneration to be processed through Playworks Payroll Bureau, ensuring correct PAYE tax is applied in line with HMRC requirements.

*Chair Cllr Norma Cabble returned to the meeting and chaired the meeting.*

**21. Audit Year Ended 31<sup>st</sup> March 2026**

(i) Engagement letter – Internal Auditor

Members received, noted and approved letter of engagement

(ii) Notice of Electors Rights to Inspect Accounts

Members received and noted notice (which will be displayed on the noticeboard for a month and uploaded onto the website).

(iii) Internal Audit Report

Members received, noted and approved Internal Audit Report

(iv) Annual Return

(a) RESOLVED: Council received and approved Accounting Statement (page 1)

(b) RESOLVED: Council received and approved Governance Statement (page 2)

(c) RESOLVED: Council received and approved Additional Disclosures in respect of spend against Section 137 (1) & (3) of LGA 1972

(d) RESOLVED: Council received and noted signed Annual Internal Audit Report (pages 4-5)

**Chair signed (page 3) confirming Council's approval of Accounting Statement and Governance Statement**

*Cllr Andrew Gillett left the meeting.*

- 22. Financial Assistance/Grants 2026/27**  
**Caerffili Twinning Association Grant Application no.**  
RESOLVED: Council agreed to grant the sum of £150 to Caerffili Twinning Association
- 23. Projects 2026/27**  
**(i) Project Summary** – was received and noted.
- (ii) Playground improvements**  
(a) Correspondence from CCBC re: siting of picnic bench was received and noted.  
(b) RESOLVED: Members agreed costs and specification re: picnic bench  
(c) Members noted that installation costs are to be sought.  
(d) Railing games to be confirmed.
- (iii) Summer playscheme 2026: Skateboarding & CCBC Sport Development**  
**Dates and costings were received and noted.**  
RESOLVED: Council agreed to the proposed dates in August and CCBC's costing of £1,302 and Skateboard Academy UK's costing of £1,200
- (iv) Garden Competition / Biodiversity**  
Chair Cllr Norma Cabble and Vice Chair Cllr Emma Thomas agreed to visit the front gardens, baskets and pots throughout the two villages and awarding prizes.  
RESOLVED: Council agreed to fund vouchers to the winners to the total sum of £150
- (v) Halloween**  
Chair to enquire with the Community Centre regarding availability on Thursday 29<sup>th</sup> October.
- 24. Training**  
(i) Training Plan – received and noted.  
(ii) Training Sessions with One Voice Wales – it was noted that members will be attending training sessions July, August, September and October.
- 25. Llanbradach Library Update**  
(i) There were no further updates in relation to the public consultation.
- 26. Ty'n y Graig Footbridge Update - Transport for Wales (TfW) –**  
Members noted that a report was being presented to CCBC's cabinet in respect of the CPO.
- 27. Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC) –** No further update other than noting that the land had been sold.
- 28. Land at Wingfield Works Lane Llanbradach CF83 3RW –** no further update received
- 29. Planning Applications, Determinations & Appeals**  
**Members ratified the clerk exercising her plenary powers by responding to the following planning applications, on our behalf, due to planning time constraints of 21 days.**
- Case Ref. 26/0365/ADV Site Area: 122m<sup>2</sup> Location: Well 36 High Street Llanbradach Caerphilly CF83 3LQ (UPRN 000043017923) Proposal: Install 1no Fascia, 1no Projecting Sign and 1no Window Vinyl Case Officer: Eric Wichert ( 01443 864709 : wichee@caerphilly.gov.uk Ward: Llanbradach Map Ref: 314860 (E) 190325 (N) Community Council: Llanbradach & Pwllpant Community Council Expected Decision Level: Delegated  
**RESOLVED:** No objections to the proposed signage and vinyl. It will be a vast improvement on the current sign which is looking tired and weathered.

Case Ref. 26/0378/HH Site Area: 201m<sup>2</sup> Location: 12 Glyn Derwen Llanbradach Caerphilly CF83 3PQ (UPRN 000043028888) Proposal: Erect rear extension to first floor and extend front first floor dormer to bedroom Case Officer: Emile Braithwaite ( 01443 864433 : braite@caerphilly.gov.uk Ward: Llanbradach Map Ref: 315429 (E) 191422 (N) Community Council: Llanbradach & Pwllypant Community Council Expected Decision Level: Delegate **RESOLVED**: No objections to the proposed extension on the proviso that aesthetically it remains in keeping with neighbouring properties and does not adversely affect the privacy of neighbouring properties.

Case Ref. 26/0358/FULL Site Area: 52434m<sup>2</sup> Location: Land At and Adjacent to the Former Kautex And Delyn Buildings 3 Alder Avenue Dyffryn Business Park Ystrad Mynach Hengoed CF82 7TW (UPRN 000043025959) Proposal: Demolish existing Kautex building and external ancillary structures and redevelop for construction of a municipal transfer station for recyclable waste including office space, refill bays, glass storage, plant and machinery and associated works, refurbish existing Delyn building to provide a vehicle fleet work shop, storage facility and depot including retention of existing office space, reconfiguration of the building, plant and machinery and associated works and construct a car park to support proposed uses and associated works Case Officer: Helen Winsall ( 01443 864425 : winsah@caerphilly.gov.uk Ward: Maesycwmmmer Map Ref: 315025 (E) 192996 (N) Community Council: Maesycwmmmer Community Council Expected Decision Level: Committee **RESOLVED**: Council objected on the grounds of increased traffic and noise.

*Cllr Colin Mann left the meeting.*

**Council ratified the Clerk exercising her plenary powers by responding to CCBC's Highways Consultation, due to time constraints, on the following:**

30. **CCBC Consultation - Provision of Double yellow lines - Corbetts Lane, Pwll y Pant**  
**RESOLVED**: Llanbradach and Pwllypant Community Council members are in favour of double yellow lines at this location for improved highway safety.
  
31. **Next meeting Date: Annual & Ordinary Council Meeting on Monday 13<sup>th</sup> July 2026 6.15pm**

Meeting Closed at 8.20pm

Signed: \_\_\_\_\_ Chair

Date: 13<sup>th</sup> July 2026