



**CYNGOR CYMUNED  
LLANBRADACH & PWLL-Y-PANT  
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council  
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR  
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

6<sup>th</sup> July 2026

**Dear Chair and Members of Llanbradach & Pwllypant Community Council**

You are summoned to an **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 13<sup>th</sup> JULY 2026, 6.15pm** at Llanbradach Community Centre.

The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically via the Microsoft Teams meeting link below, or in person at the community centre.

**Microsoft Teams meeting**

Join: <https://teams.microsoft.com/meet/339326409621496?p=3d3M94GAAnh4NiWisa>

Meeting ID: 339 326 409 621 496

Passcode: Xs35kJ94

If members of the public wish to raise a matter at the meeting, please contact the Clerk, 7 days before the meeting date, to ensure that the item can be included on the agenda for discussion. The business to be transacted is set out in the agenda below.

Yours sincerely  
C Mortimer  
Clerk to the Council

**AGENDA**

**1. Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**2. Apologies**

**3. Police Update** (to be tabled)

**4. Public Participation**

(i) Mrs D Williams - Llanbradach AFC

**5. Chair's Announcements**

**6. Retired Chair's Announcements / Retired Chair's Annual Report**

**7. Minutes**

To receive, and if approved, to confirm and sign the **Minutes of the ANNUAL COUNCIL meeting held on 29/06/2026** as an accurate record.

**8. Matters Arising**

**9. Minutes**

To receive, and if approved, to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 29/06/2026** as an accurate record.

**10. Matters Arising**

**11. Finance to 6<sup>th</sup> July 2026**

**(i) Balance of Funds**

To receive, confirm and approve 'Balance of Funds' document.

**(ii) Reconciliation**

To receive, confirm and approve reconciliation document.

**(iii) Bank Statements**

To receive and approve bank statements 004.

**(iv) Budget 2026/27 - Events**

A council resolution is required to agree the following expenditure on events:

- (a) Garden Competition - £150 on gift vouchers (£25 x 6)
- (b) Halloween - £150 on gifts and prizes
- (c) Christmas Window Displays - £100 on tins of biscuits and sweets
- (d) Christmas Pantomime - £150 on gifts on prizes
- (e) Easter Party 2027 - £150 on gifts and prizes

**(v) Projector to Support Hybrid Meetings and Training**

Council are requested to consider ratifying the purchase of a projector to support monthly hybrid meetings and councillor/staff training at a cost of £209.99 (including VAT)

A projector allows us to display agendas, papers, presentations with improved sound and visuals for remote participants during meetings.

An extension lead is also needed and requires ratification at a cost of £18.99

A council resolution is required to ratify the one off spend of £228.98

**12. Financial Assistance/Grants 2026/27 (late applications will be tabled).**

**13. Projects 2026/27**

**(i) Project Summary** - to receive and note

**(ii) Playground improvements (near Llanbradach FC)**

(a) To receive quotations re: installation of bench

A council resolution is required

**(iii) Summer Playscheme 2026: Skateboarding & CCBC Sport Development**

(a) Members to receive and note playscheme dates in August.

Posters have been displayed on our 5 notice boards, shared on our Facebook page and shared with the Llanbradach page. Cllr Emma Thomas has shared with Coed y Brain School.

(b) Members to receive and note Risk Assessment, DBS Certificate and Public Liability Insurance for Skateboarding Academy Uk.

**(iv) Llanbradach Bowling Club**

Llanbradach Bowling Club have kindly offered a Free taster session for the children of our Summer Playscheme. Clerk has contacted Mr Bob Cantello with dates and requested further details.

**14. Parish Trust Partner – referrals**

To receive and note correspondence from the Parish Trust.

Council is requested to consider becoming a partner for the benefit of our local community.

A council resolution is required to register our organisation.

**15. Training – to receive and note**

(i) Training Plan

(ii) Members to note following confirmed Training Sessions with One Voice Wales:

Norma Cabble, Emma Thomas & David Edwards:

02/07/2026 Thursday Chaining Skills - Module 10 – 6.30-8.00pm

Norma Cabble, Emma Thomas & David Edwards:

23/07/2026 Thursday Health & Safety - Module 7 – 6.30-8.00pm

Norma Cabble, David Edwards & Val Noble:

30/07/2026 Thursday Understanding the Law - Module 4 - 6.30-8.00pm

Emma Thomas & David Edwards:

06/08/2026 Thursday The Councillor - Module 2 – 6.30-8.00pm

David Edwards & Ceri Mortimer:

01/09/2026 Tuesday Finance and Governance Toolkit - Module 24 – 6.30-8.00pm

Emma Thomas & David Edwards:

10/09/2026 Thursday Code of Conduct - Module 9 – 6.30-8.00pm

David Edwards:

24/09/2026 Thursday The Council as an Employer - Module 3 – 6.30-8.00pm

David Edwards:

01/10/2026 Thursday New Councillor Induction – 6.30-8.00pm

**16. Deferred from Annual Meeting:**

One Voice Wales

Two members

Cllr Colin Mann and nominations invited for another member

One Voice Wales – RCT/Merthyr/Caerphilly Area Committee (meet quarterly)

Two members required plus the clerk

Cllr Colin Mann and nominations invited for another member.

**17. Planning Applications, Determinations & Appeals** (additional applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date. Further details on all applications can be found on the following link: <https://planningonline.caerphilly.gov.uk/>

**18. Next meeting Date: Annual & Ordinary Council Meeting on Monday 14<sup>th</sup> September 2026 6.15pm**