

**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the Ordinary Council Meeting held on
Monday 13th July 2026, 6.15pm at Llanbradach Community Centre
in a MULTI-LOCATIONAL format in accordance with the provisions of the
Local Government and Elections (Wales) Act 2021.**

Present:

Councillors: Norma Cabble (Chair), Andrew Gillett, Beci Newton and Emma Thomas (Vice Chair).

Clerk: C Mortimer

In Attendance: Ms Dee Williams, Ms Steph Thomas and Mr Mark Brown of Llanbradach AFC.

*Chair Cllr Norma Cabble warmly welcomed everyone to the meeting
and invited members of Llanbradach AFC to address the first item*

32. Public Participation – Llanbradach AFC’s 40th Anniversary

Llanbradach AFC outlined that the club is approaching its 40th anniversary, and the committee is eager to mark this milestone with a series of celebratory activities throughout the year.

Both short-term plans and long-term plans were discussed, with an emphasis on strengthening the club’s foundations and visibility within the community and members were keen to help promote it and provide guidance in relation to running larger events.

It was noted that membership numbers have declined in recent years and increasing participation is now a key priority for the committee.

A range of membership-building ideas were aired, including:

Sponsorship opportunities - exploring local business partnerships to support club development.

Community events - using anniversary activities to attract new families and players.

Parent involvement through Coed y Brain School - providing parents with the skills, confidence and guidance needed to help establish new teams.

Members were encouraged to note that the girls’ section continues to expand, with growing interest and participation in the U10s, U11s, and U15s age groups. This development was warmly welcomed and seen as a positive indicator of future club growth.

In relation to ongoing communication and next steps, Llanbradach AFC confirmed that they will keep members updated as plans progress and will attend a future meeting to provide a further report on anniversary activities, membership initiatives, and team development.

Dee Williams, Steph Thomas and Mark Brown were thanked for their attendance and subsequently they all left the meeting.

33. Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council’s Constitution, and the Code of Conduct for both Councillors and Clerk - There were no declarations

34. Apologies

Apologies were received from Cllr D Edwards due to a holiday, Cllr C Mann due to attending an eisteddfod, Cllr V Noble and Cllr M Robotham due to work commitments.

35. Police Update – members received and noted the update.

36. Chair’s Announcements – there were no new announcements.

37. Annual Minutes

Minutes of the ANNUAL COUNCIL meeting held on 29/06/2026 were received approved and signed as an accurate record.

38. Matters Arising – there were no matters arising.

39. **Ordinary Minutes**
Minutes of the **ORDINARY COUNCIL** meeting held on **29/06/2026** were received, approved and signed as an accurate record.
40. **Matters Arising** – there were no matters arising
41. **Finance to 6th July 2026**
(i) Balance of Funds
'Balance of Funds' document was received, approved and signed as an accurate record.
- (ii) Reconciliation**
Reconciliation document was received, approved and signed as an accurate record.
- (iii) Bank Statements**
Bank statements 004 was received, approved and signed as an accurate record.
- (iv) Budget 2026/27 - Events**
RESOLVED: Council agreed the following expenditure on events throughout 2026/27
(a) Garden Competition - £150 on gift vouchers (£20 x 7)
(b) Halloween Displays (with an emphasis on homemade decorations)- £150 on gifts and prizes
(c) Christmas Window Displays (with more emphasis on homemade displays and less on lights) - £100 on tins of biscuits and sweets
(d) Christmas Pantomime - £150 on gifts on prizes
(e) Easter Party 2027 - £150 on gifts and prizes
(v) Projector to Support Hybrid Meetings and Training
RESOLVED: Council ratified the purchase of a wireless portable projector (as opposed to a TV) with inbuilt Wi-Fi and speakers to support monthly hybrid meetings and councillor/staff training at a cost of £209.99 (including VAT). The projector allows us to display agendas, papers, presentations with improved sound and visuals for remote participants during meetings. Council also ratified the cost of £18.99 for an extension lead.
(vi) Additional Signatory
RESOLVED: Council agreed that Cllr Emma Thomas be added as a signatory to our Unity Account.
42. **Financial Assistance/Grants 2026/27**
Llanbradach AFC - 40th Anniversary Application no. 5
RESOLVED: Council agreed to sponsor kit in the name of the Community Council to help celebrate the clubs 40th Anniversary, between £400 - £500. Cllr Emma Thomas to liaise with the club.
43. **Projects 2026/27**
(i) Project Summary - was received and noted
- (ii) Wingfield Playground improvements (near AFC)**
(a) Members received and noted quotations re: installation of bench – excavation & disposal of soil, prepare ground and lay concrete, pick up bench, assembly and install using snap bolts.
RESOLVED: Council agreed to quote with Voyle Construction at a cost of £1,650
- (iii) Summer Playscheme 2026: Skateboarding & CCBC Sport Development**
(a) Members received and noted playscheme dates in August.
Posters have been displayed on our 5 notice boards, shared on our Facebook page and shared with the Llanbradach page. Cllr Emma Thomas has shared with Coed y Brain School.
(a) Members received and note Risk Assessment, DBS Certificate and Public Liability Insurance for Skateboarding Academy Uk.
- (iv) Llanbradach Bowling Club**
Members noted that Llanbradach Bowling Club have offered a Free taster session for the children of our Summer Playscheme. However, it was noted that our Play Scheme dates have already been agreed.

(v) Llanbradach Main Park – Games

RESOLVED: Council agreed to the purchase and installation of Snake Tile Slide and Tongue Drum Flower or the Ball Fall activity with Sovereign. Clerk to request a site meeting, an updated quotation and permission is to be sought from CCBC.

44. Parish Trust Partner – referrals

Members received and noted correspondence from the Parish Trust.

RESOLVED: Council agreed to register our organisation and become a partner for the benefit of our local community.

45. Training

(i) Training Plan – was received and noted

(ii) Training Sessions - Members noted the following booked training sessions with One Voice Wales:

02/07/2026 Thurs Chaining Skills - Module 10 – 6.30-8.00pm Cllrs N Cabble, E Thomas & D Edwards

23/07/2026 Thurs Health & Safety - Module 7 – 6.30-8.00pm Cllr N Cabble, E Thomas & D Edwards

30/07/2026 Thurs Understanding the Law - Module 4 - 6.30-8.00pm Cllrs N Cabble, D Edwards & V Noble

06/08/2026 Thurs The Councillor - Module 2 – 6.30-8.00pm Cllrs E Thomas & D Edwards

01/09/2026 Tuesday Finance and Governance Toolkit - Module 24 – 6.30-8.00pm

Cllr D Edwards & C Mortimer

10/09/2026 Thurs Code of Conduct - Module 9 6.30-8.00pm Cllr E Thomas & Cllr D Edwards

24/09/2026 Thurs The Council as an Employer - Module 3 – 6.30-8.00pm Cllr D Edwards

01/10/2026 Thurs New Councillor Induction – 6.30-8.00pm - Cllr D Edwards

46. Deferred from Annual Meeting and deferred again.

One Voice Wales

Two members

Cllr Colin Mann and nominations invited for another member

One Voice Wales – RCT/Merthyr/Caerphilly Area Committee (meet quarterly)

Two members required plus the clerk

Cllr Colin Mann and nominations invited for another member.

47. Planning Applications, Determinations & Appeals

Members received and discussed the following planning application: Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Further details on all applications can be found on the following link:

<https://planningonline.caerphilly.gov.uk/>

Case Ref. 26/0409/COU Location: Site Area: 158m² 2 Coed-y-brain Road Llanbradach Caerphilly CF83 3JS (UPRN 000043168543) Proposal: Change the use of existing commercial (A3) premises to 2 No. self-contained flats Case Officer: Josie Millson (01443 864708

Ward: Llanbradach Map Ref: 314751 (E) 189898 (N) : milsoj@caerphilly.gov.uk

Expected Decision Level: Delegated.

RESOLVED: No objection to the change of use on the proviso there is sufficient off-street parking for both flats.

48. Next meeting Date: Ordinary Council Meeting on Monday 14th September 2026 6.15pm

Meeting Closed at 7.50pm

Signed: _____ Chair

Date: 14th September 2026