



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

C/o C Mortimer, Clerk to the Council
38 Nant Fawr Road, Cyncoed. Cardiff CF23 6JR
Email: mortic1@caerphilly.gov.uk Tel: 07933 725094

21st August 2026

Dear Chair and Members of Llanbradach & Pwllypant Community Council

You are summoned to an **ORDINARY FULL COUNCIL MEETING** of Llanbradach & Pwllypant Community Council held on **MONDAY 14th SEPTEMBER 2026, 6.15pm** at Llanbradach Community Centre.

The meeting will be in MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically via the Microsoft Teams meeting link below, or in person at the community centre.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/315041727614479?p=722aJq5MmFp0bbLyh7>

Meeting ID: 315 041 727 614 479

Passcode: 96fg7Mb2

If members of the public wish to raise a matter at the meeting, please contact the Clerk, 7 days before the meeting date, to ensure that the item can be included on the agenda for discussion.

The business to be transacted is set out in the agenda below.

Yours sincerely
C Mortimer
Clerk to the Council

AGENDA

1. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

2. Apologies

3. Police Update (to be tabled)

4. Public Participation

5. Chair's Announcements

6. Minutes

To receive, and if approved, to confirm and sign the **Minutes of the Ordinary Council meeting held on 13/07/2026** as an accurate record.

7. Matters Arising

Due to the 21-day consultation deadline expiring before this scheduled meeting (14th September) the Clerk exercised her plenary powers to submit the Council's planning response in respect of:

Case Ref 25/0671/COU - Change the use of site to B1 use and erect garage with apex roof Car Park Opposite Wingfield Works , Wingfield Works Lane, Llanbradach

Members of Llanbradach & Pwllypant Community Council strongly object to the proposed change of use to a Motorcycle Repair Garage due to its close proximity to residential properties on Lon yr Afon. The proposed garage will be backing on to the gardens of residential dwellings, which will have an unacceptable impact on residents in relation to noise pollution from engine testing , revving, repairs and mechanical tools. In addition we are concerned about fumes and exhaust emissions associated with motorcycle repair and maintenance and potential smoke from mechanical work, fuel handling or accidental combustion. There will also be increased vehicle movement creating general disturbance from customer drop-offs and collections.

The area is prone to flooding and NRW have raised this as a significant issue. If flooding occurred, there would be a high risk of contamination from oils, fuels, lubricants and chemicals entering the watercourse.

Lon-yr-Afon is a quiet residential street, and the introduction of a motorcycle repair garage, merely a few metres away, represents a significant intensification of industrial activity on a housing estate not designed for it.

We therefore urge Caerphilly County Borough Council Planning, that this application be refused.

8. Finance to 21st August 2026

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document.

(ii) Reconciliation

To receive, confirm and approve reconciliation document.

(iii) Bank Statements

To receive and approve bank statements 278,279 & 005

(iv) Standing Order

Council is requested to cancel the monthly standing order to Torfaen Pension fund via the Cooperative Bank and instead to pay it monthly via BACS from the Unity Bank Account.

(v) Proposed Transfer - Cooperative Bank to Coventry Building Society

"On 1 January 2025, Coventry Building Society (the Society) purchased The Co-operative Bank (the Bank). Both our organisations have strong histories built on ethics and values.

To receive and note proposals

We're working on the next steps to bring our organisations together. To do this, we're proposing to transfer the Bank's business to the Society. We expect this to happen on 1 January 2027, subject to Court approval of the proposed transfer".

To receive and note

9. Local Government Services Pay Agreement 2026/27

To receive and note correspondence

The National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2026 to 31 March 2027 which means an increase in the Clerk's hourly rate from £17.85 to £18.44 per hour (SCP 23)

A council resolution is required to agree the increase and to agree that it be back dated to April 2026.

10. Financial Assistance/Grants 2026/27 (late applications will be tabled).

(i) Cerebral Palsy Cymru Grant Application & Amber's Story

(ii) Walk n Talk – please find grant application, constitution, minutes and quote etc

- 11. Projects 2026/27**
 - (i) Project Summary - to receive and note
 - (ii) Twinning Gift
 - (iii) Royal British Legion Poppy Appeal – please see silhouette quotes
 - (iv) Land to the s/o 17 De Winton Terrace – quote to be tabled
 - (v) Wooden planter in the village near the noticeboard is beyond repair – to be tabled
 - (vi) Summer Play/Sport Scheme – feedback.
- 12. Community Review Final Recommendations - Democracy & Boundary Commission Cymru**
 - (i) To receive and note (a) email from CCBC's Electoral Services and (b) Key Considerations
 - (ii) To receive and note The County Borough of Caerphilly (Communities) Order 2026 applicable from our next election date 6th March 2027.
It is also available here
[The County Borough of Caerphilly \(Communities\) Order 2026 | DBCC](#)
(Section 32,33 and 49 is applicable to Llanbradach & Pwllypant Community Council)
 - (iii) Please see Maps
 - (a) Llanbradach & Pwllypant Community Council (overall with new areas)
 - (b) Maescymmer to Wingfield (0 electors)
 - (c) Ystrad Mynach to Wingfield (6 electors)
- 13. Safeguarding Policy**

To receive and consider adopting the Safeguarding Policy for 2026/27 in line with Social Services and Well-being (Wales) Act 2014 and current good practices for community councils.
A council resolution is required.
- 14. Insurance for 2026/27**

To receive and agree amended/updated policy documents in respect of insurance for 2026/27 with Zurich at a total cost of **£1428.29**
- 15. Training**

To receive and note Training Plan
- 16. Deferred from Annual Meeting and Ordinary Meeting:**

One Voice Wales
Two members
Cllr Colin Mann and nominations invited for another member

One Voice Wales – RCT/Merthyr/Caerphilly Area Committee (meet quarterly)
Two members required plus the clerk
Cllr Colin Mann and nominations invited for another member.
- 17. CCBC Standards Committee - Vacancy**

The Standards Committee currently have a vacancy for a Town or Community Councillor representative, I would be very grateful if you could share the information detailed below with your Town and Community Councillors and seek any expressions of interest. The Standards Committee promotes and maintains high standards of conduct by the members of the Council. The committee comprises of 5 lay members, 2 county borough councillors and a community councillor.

 - (i) To receive job description from CCBC's Monitoring Officer
 - (ii) To receive and note email from Chair of the Community & Town Council Liaison Committee

Expressions of interest are invited.
- 18. Llanbradach Community Centre**

To receive and note updates
- 19. Planning Applications, Determinations & Appeals** (additional applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Further details on all applications can be found on the following link: <https://planningonline.caerphilly.gov.uk/>
- 20. Next meeting Date: Ordinary Council Meeting on Monday 12th October 2026 6.15pm**